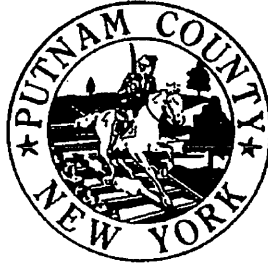


THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



| | |
|-------------------|---------|
| Nancy Montgomery | Dist. 1 |
| William Gouldman | Dist. 2 |
| Toni E. Addonizio | Dist. 3 |
| Ginny Nacerino | Dist. 4 |
| Greg E. Ellner | Dist. 5 |
| Paul E. Jonke | Dist. 6 |
| Joseph Castellano | Dist. 7 |
| Amy E. Sayegh | Dist. 8 |
| Erin L. Crowley | Dist. 9 |

AGENDA
AUDIT & ADMINISTRATION COMMITTEE MEETING
TO BE HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Members: Chairman Castellano and Legislators Ellner & Gouldman

Thursday **6:30pm** **October 26, 2023**

1. Pledge of Allegiance
2. Roll Call
3. Acceptance of Minutes – September 21, 2023
4. Correspondence/County Auditor
 - a. Sales Tax Report
 - b. OTB Report
 - c. Board In Revenue Report
 - d. 2023 Contingency Report
 - e. Transfer/Revenue Report
5. Correspondence/ Commissioner of Finance
 - a. Overtime/Temporary Report
 - b. Approval/ Budgetary Amendment 23A060/ Emergency Services/ FY 2023 State Homeland Security Program (SHSP) Grant Award (No matching funds)
 - c. Approval/ Budgetary Amendment 23A063/ Finance/ Cover Shortfall/ Additional Parcels Acquired that were not included in 2023 Budget

- d. Approval/ Budgetary Amendment 23A064/ Health Dept./ Cover Unforeseen Cost Associated with Preschool Program
 - e. Approval/ Budgetary Amendment 23A065/ Finance/ Finance Cost of Purchasing Equipment/ Axon Body Cameras
- 6. Approval/ Fund Transfer 23T312/ DPW/ Properly Allocate to Cover Vacancy
- 7. Approval/ Fund Transfer 23T328/ Purchasing/ Cover Cost of Leased Vehicle due to Miscellaneous Charges
- 8. Approval/ Fund Transfer 23T341/ Purchasing/ Utilize Surplus Vehicle Leasing Funds for Furniture & Furnishings
- 9. Approval/ Fund Transfer 23T343/ Health Dept./ Cover Unforeseen Costs Associated with Preschool Program
- 10.Approval/ Proposed Resolution/ Providing an Exemption from Sales Tax for Certain Clothing and Footwear
- 11.Approval/ Appointment/ Commissioner of Planning/ Barosa
- 12.Approval/ Semi-Annual Mortgage Tax Payments/ April 1, 2023-September 30, 2023
- 13.FYI/ County's Deposit & Investment Policies for the 3rd Quarter Ending September 30, 2023
- 14.Other Business
- 15.Adjournment

#3

**AUDIT & ADMINISTRATION COMMITTEE MEETING
HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairman Castellano and Legislators Ellner & Gouldman

Thursday 6:30pm September 21, 2023

The meeting was called to order at 6:35pm by Chairman Castellano who requested Legislator Gouldman lead in the Pledge of Allegiance. Upon roll call Legislators Ellner and Gouldman and Chairman Castellano were present.

Item #3 – Acceptance of Minutes – August 24, 2023

The minutes were accepted as submitted.

Item #4 – Discussion/ Request to Edit Budgetary Amendment and Transfer Forms/ Legislator Ellner

Chairman Castellano stated samples were provided by Commissioner of Finance Michael Lewis for the Committee to review.

Commissioner Lewis stated the first example shows the previous real-time budget at the time the report is run.

Chairman Castellano stated these reports are run through Munis, which is how the Budgetary Amendments and Fund Transfers are always processed. He stated this information is available to all Legislators by contacting the Finance Department or the Audit Department.

Commissioner Lewis stated there is a workflow in Munis, meaning when a budgetary amendment or fund transfer is initiated it then goes to the respective people on the chain, then to the Audit Department, and then to the Audit & Administration Committee for consideration. He stated the funds become available after the Full Legislature approves it. He stated there are checks and balances in the Munis system. He also stated Munis will not allow a transfer from a line with insufficient funds.

Chairman Castellano stated the samples provided were created from items on this evening’s agenda, the first relates to item #6b. He stated the example is straightforward, showing the line had \$0 to begin, the grant amount of \$50,150 was added in. He stated the other example is a little more complicated and relates to item #10 on the agenda.

Commissioner Lewis stated the second example shows a fund transfer dealing with overtime effecting personnel lines. He stated this example shows about \$1.4 million in the line. He stated a budget is a fluid document and is always changing; he provided an example of personnel lines changing every pay day. He stated in this instance, at the

time of the transaction there were \$1.4 million in that budget, the proposal is to move \$120,000 based on vacancy savings into their overtime line. He stated the overtime line would go from \$200,000 to \$320,000.

Chairman Castellano stated looking at the Munis report, the overtime lines shows a beginning balance of \$200,000 as of September 8th when the report was run. He questioned if there where the overtime budget started.

Commissioner Lewis stated this report strictly shows the current budget, the proposal, and what the revised budget will be if approved. He stated it does not show the year-to-date actual amount.

Chairman Castellano stated the report does not provide the whole picture.

Commissioner Lewis stated a comprehensive report could be run to show all of the information, but it would be cumbersome to run for each item.

Legislator Nacerino stated she understands the intent of this request, but she questions how valid it is to have more and more paper and backup information for each item when these are the internal operations of the Finance and Audit departments. She questioned what the advantage would be to have this paperwork for every fund transfer and budgetary amendment, especially if the budget lines may not be entirely accurate.

Chairman Castellano stated he can see the advantages of the information, however the budget is a fluid document.

Legislator Gouldman stated he would like to see the current budget line when considering a fund transfer or budgetary amendment. He stated despite changes that may happen between running the report and seeing it on an agenda, it provides an idea of what is in the line as of the day the report is run.

Commissioner Lewis stated he believes the most beneficial information would be how much is in the available balance in a particular line. He stated it is important to keep in mind there are some items, like payroll, that will change after the reports are run.

Chairman Castellano stated it sounds like a lot of work to get the real-time number. He stated example #2 shows \$200,000 in the budget line, however without the information about the previous expenditures from that line, it is difficult to tell what is actually there.

Commissioner Lewis stated in that instance, the budget line is for overtime and the department is probably trending at a rate where they can project that they will go over budget if more funds are not added.

Legislator Ellner stated he sees the issue when a fund transfer or budgetary amendment relates to payroll or compensation. He stated a report on budget lines for specific purchase items should be a more accurate representation of the current line.

Legislator Nacerino questioned what the advantage is of having that information when the transfer would not be able to move through the system without enough funds.

Legislator Ellner stated his intent behind this request is to make sure departments do not have excessive budget lines that they are transferring for other uses. He stated having that information will allow the Legislature to trim those excessive budget lines.

Chairman Castellano stated that work is done during the budget process.

Commissioner Lewis stated a comprehensive trend analysis of these types of concerns was done for the 2024 proposed budget that will be provided to the Legislature at the beginning of October.

Legislator Sayegh stated this information is available for every transaction and any Legislator can request it at any time without creating all the paperwork for each item. She stated if a Legislator requests that information, they can always speak to it during a meeting so the public is kept up to date with the information as well.

Legislator Montgomery thanked Commissioner Lewis for providing information and responding to requests quickly.

Chairman Castellano stated he understands the points made this evening by his colleagues. He stated this discussion can continue at the November Audit meeting. He stated as discussed earlier, it sounds like having up to date budget lines pertaining to payroll is impossible as it changes so often.

Legislator Ellner suggested providing the information on the budget lines for requests above a certain threshold.

County Auditor Michele Sharkey stated there are thresholds on each transfer form stating the amount and type of approval needed for each.

Legislator Sayegh stated she appreciates Legislator Ellner's concern that there may be budget lines with excessive funds in them. She stated those lines should always be addressed during the budget review process.

Chairman Castellano stated it is important to balance the work that goes into generating these reports, especially when a phone call can be made to obtain the same information when needed. He stated he would like to continue this discussion and have a few more samples to consider.

Commissioner Lewis restated there is constant communication between the Finance Department, Audit Department, and respective department for each request.

Item #5 – Correspondence/County Auditor

a. Sales Tax Report – Duly Noted

- b. **OTB Report** – Duly Noted
- c. **2023 Contingency Report** – Duly Noted

Chairman Castellano made a motion to waive the rules and accept the additional revised Contingency Report; Seconded by Legislator Gouldman. All in favor.

- d. **Transfer/Revenue Report** – Duly Noted
- e. **Board In Revenue Report** – Duly Noted

Item #6 – Correspondence/ Commissioner of Finance

- a. **Overtime/Temporary Report** – Duly Noted
- b. **Approval/ Budgetary Amendment 23A054/ County Clerk/ Local Government Records Management Improvement Fund Grant Receipt**

Chairman Castellano stated the County Clerk’s Office works with local municipalities to assist with records management utilizing this state grant.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #7 – Approval/ Fund Transfer 23T255/ Emergency Services/ 911 Center Upgrades & Services (Also reviewed in Protective)

Chairman Castellano made a motion to approve Fund Transfer 23T255; Seconded by Legislator Ellner. All in favor.

Item #8 – Approval/ Fund Transfer 23T260/ Emergency Services/ Supplies and Materials for Fire Departments (Also reviewed in Protective)

Legislator Nacerino stated it is advantageous to have all the Fire Departments using the same program.

Chairman Castellano made a motion to approve Fund Transfer 23T260; Seconded by Legislator Gouldman. All in favor.

Item #9 – Approval/ Fund Transfer 23T270/ Dept. of Social Services/ Paint Project Staff Offices (Also reviewed in Health)

Legislator Sayegh clarified this painting project is for the Child Advocacy Center, it is coming from the Department of Social Services budget because they have a contract with the Child Advocacy Center.

Chairman Castellano made a motion to approve Fund Transfer 23T270; Seconded by Legislator Ellner. All in favor.

Item #10 – Approval/ Fund Transfer 23T272/ Bureau of Emergency Services/ Cover Dispatch Overtime Due to Vacancies (Also reviewed in Protective)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #11 – Other Business

a. Approval/ Budgetary Amendment 23A056/ Health Dept./ Cover Cost of Comp Time Payout

Chairman Castellano made a motion to waive the rules and accept the other business; Seconded by Legislator Gouldman. All in favor.

Commissioner Lewis stated this was an administrative oversight; the Health Department proposed a budgetary amendment earlier in September. He stated this payout was for compensatory time for an employee who earned it when they were in a CSEA union position. He stated the employee is now in a PuMA management position. He stated this request is to cover the overtime line after the payout, there is some reimbursement through the grant and the rest will come from general contingency.

Legislator Ellner questioned how many hours were paid out.

Commissioner Lewis stated he only has the dollar amount.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

b. Approval/ Budgetary Amendment 23A057/ DPW/ Continue Countywide Pavement Maintenance & Rehabilitation Program

Chairman Castellano made a motion to waive the rules and accept the other business; Seconded by Legislator Ellner. All in favor.

Commissioner of the Department of Public Works Thomas Feighery stated this was bonded infrastructure money, but it now makes more sense to use contingency funds to continue the upgrades. He stated right now there are 8.5 miles that need to be done. He stated when CHIPS (Consolidated Highway Improvement Program) funding is used, the roadway cannot be worked on again for 10 years after the work is done. He stated using the County's own money allows them to maintain the work so it lasts longer.

Legislator Montgomery referred to the 2023 Capital Projects Budget attached to this request and questioned if the two projects titled "Capital Reserve – Minor Renovations" and "Tilly Foster – Fire Suppression" were still planned to be done.

Commissioner Feighery stated this request is just for paving roads.

Commissioner Lewis stated the attached report is what was proposed and approved by the Capital Projects Committee with a placeholder to fund this particular maintenance project with \$1 million of borrowing. He stated because of the economic conditions it would cost the County far more than \$1 million, therefore it is fiscally prudent to utilize money from contingency now for the project. He stated it also gives DPW access to the funds immediately and the work can begin faster.

Chairman Castellano stated funding the project from contingency rather than bonding the money will result in a savings to taxpayers.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

c. Approval/ Budgetary Amendment 23A058/ DPW/ Purchase Storage Hut for Snow Operation Equipment

Chairman Castellano made a motion to waive the rules and accept the other business; Seconded by Legislator Gouldman. All in favor.

Commissioner Feighery stated the barn they had was condemned and torn down in July. He stated this hut is to keep the equipment housed and protected. He stated the hut can also be used in the future to store salt until they can get another salt shed. He stated DPW purchased salt in May, saving \$2 per ton.

Legislator Gouldman questioned how big the structure is.

Commissioner Feighery stated it is 40'X60'X18'.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #12 – Adjournment

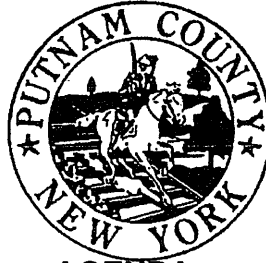
There being no further business at 7:12pm, Chairman Castellano made a motion to adjourn; Seconded by Legislator Ellner. All in favor.

Respectfully submitted by Administrative Assistant Beth Robinson.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

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AGENDA

**AUDIT & ADMINISTRATION COMMITTEE MEETING
TO BE HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairman Castellano and Legislators Ellner & Gouldman

Thursday 6:30pm September 21, 2023

1. Pledge of Allegiance
2. Roll Call
3. Acceptance of Minutes – August 24, 2023
4. Discussion/ Request to Edit Budgetary Amendment and Transfer Forms/
Legislator Ellner
5. Correspondence/County Auditor
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6. Correspondence/ Commissioner of Finance
 - a. Overtime/Temporary Report
 - b. Approval/ Budgetary Amendment 23A054/ County Clerk/ Local Government
Records Management Improvement Fund Grant Receipt
7. Approval/ Fund Transfer 23T255/ Emergency Services/ 911 Center Upgrades &
Services (Also reviewed in Protective)

- 8. Approval/ Fund Transfer 23T260/ Emergency Services/ Supplies and Materials for Fire Departments (Also reviewed in Protective)**
- 9. Approval/ Fund Transfer 23T270/ Dept. of Social Services/ Paint Project Staff Offices (Also reviewed in Health)**
- 10. Approval/ Fund Transfer 23T272/ Bureau of Emergency Services/ Cover Dispatch Overtime Due to Vacancies (Also reviewed in Protective)**
- 11. Other Business**
 - a. Approval/ Budgetary Amendment 23A056/ Health Dept./ Cover Cost of Comp Time Payout**
 - b. Approval/ Budgetary Amendment 23A057/ DPW/ Continue Countywide Pavement Maintenance & Rehabilitation Program**
 - c. Approval/ Budgetary Amendment 23A058/ DPW/ Purchase Storage Hut for Snow Operation Equipment**
- 12. Adjournment**

#4a

| Sales Tax | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | +or(-) Same Period |
|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|------------|------------|------------|-------------|-----------------------|
| January** | \$ 3,910,113 | \$ 4,117,955 | \$ 4,235,351 | \$ 4,472,651 | \$ 4,699,597 | \$ 4,966,930 | 5,536,978 | 4,810,372 | 6,071,784 | 6,673,020 | 601,236 |
| February | 3,270,383 | 3,234,919 | 3,828,416 | 3,797,974 | 4,062,844 | 4,228,841 | 4,573,894 | 4,483,277 | 5,047,591 | 5,979,925 | 932,334 |
| March | 5,708,091 | 4,670,041 | 5,932,547 | 5,174,049 | 5,383,664 | 5,792,011 | 5,949,514 | 8,065,989 | 8,250,002 | 7,952,761 | (297,241) |
| April** | 4,077,701 | 4,248,878 | 4,354,716 | 4,344,286 | 4,696,971 | 4,674,670 | 3,538,226 | 5,264,056 | 6,424,074 | 6,652,126 | 228,052 |
| May | 5,793,860 | 6,075,331 | 5,946,190 | 6,367,505 | 6,807,221 | 7,425,730 | 5,011,290 | 7,975,256 | 9,113,026 | 10,361,506 | 1,248,479 |
| June | 4,053,988 | 3,621,035 | 4,666,527 | 3,983,941 | 4,182,456 | 4,557,885 | 5,146,439 | 6,789,670 | 4,685,857 | 5,311,513 | 625,655 |
| July** | 4,320,542 | 4,558,502 | 4,372,322 | 4,952,664 | 4,835,632 | 5,266,612 | 4,871,906 | 6,094,635 | 6,393,098 | 6,737,854 | 344,755 |
| August | 4,179,098 | 4,312,904 | 4,286,170 | 4,754,633 | 4,815,929 | 5,368,556 | 4,918,555 | 6,017,886 | 6,254,546 | 6,609,400 | 354,854 |
| September | 5,997,983 | 5,347,273 | 6,377,884 | 5,821,648 | 7,067,806 | 7,331,396 | 9,125,106 | 8,508,962 | 8,459,469 | 9,682,066 | 1,222,597 |
| October | 4,179,344 | 4,311,976 | 4,555,008 | 4,449,271 | 4,840,611 | 5,244,815 | 4,917,403 | 5,730,039 | 6,397,048 | | |
| November* | 4,513,878 | 4,190,564 | 4,407,709 | 4,616,873 | 4,715,091 | 4,959,534 | 4,492,906 | 5,514,058 | 6,265,506 | | |
| December | 5,881,014 | 5,264,022 | 6,092,242 | 6,056,492 | 7,037,269 | 6,186,904 | 8,678,973 | 8,798,537 | 8,601,579 | | |
| Actual | \$ 55,885,996 | \$ 53,953,400 | \$ 59,055,082 | \$ 58,791,988 | \$ 63,145,092 | \$ 66,003,884 | 66,761,192 | 78,052,738 | 81,963,580 | 65,960,170 | |
| Budget/(Rev) | \$ 52,495,824 | \$ 53,953,400 | \$ 54,739,000 | \$ 57,366,282 | \$ 58,513,608 | \$ 60,484,333 | 65,705,798 | 60,404,887 | 65,000,000 | 74,750,000 | |
| Over/(Under)Budget | 3,390,172 | (0) | 4,316,082 | 1,425,706 | 4,631,484 | 5,519,551 | 1,055,394 | 17,647,851 | 16,963,580 | (8,789,830) | 5,260,723 |

#40

2023 Contingency Report

| | | |
|--|---|------------------------|
| <u>Beginning Balance 1/1/23</u> | | \$ 1,382,685.00 |
| Res30 | County Executive changes | 104,724.00 |
| Res80 | Highway reclassification | 14,428.00 |
| Res87 | Criminal Justice Discovery Reform Grant FY22-23 | 101,157.00 |
| Res152 | Youth Bureau | 6,945.00 |
| Subtotal General Contingency | | \$ 1,609,939.00 |

Deductions:

| | | |
|--------------|--|----------------------|
| Res69 | OSR- reclass to Fiscal Technician | (2,700.00) |
| Res72 | To cover Insurance bill | (15,877.00) |
| Res90 | To repair Health Department vehicle | (6,724.35) |
| Res79 | OPWDD Coordinator | (20,951.00) |
| Res133 | Sheriff - funding for Axon | (32,315.00) |
| Res198 | Environmental Health - overtime | (9,646.00) |
| Res199 | Countywide Pavement Maintenance & Rehabilitation | (675,000.00) |
| | Subtotal | (763,213.35) |
| Total | | \$ 846,725.65 |

Proposed Deductions:

| | | |
|--------|-----------|--------------|
| 23A064 | Preschool | (210,600.00) |
|--------|-----------|--------------|

Pending Balance 10/26/23

(210,600.00)

\$636,125.65

Note:

R= resolution

A= proposed budgetary amendment

| YEAR PER REF4 | Org Description | ORG | OBJECT | PROJECT | Description | AMOUNT | DR/CR | COMMENT |
|---------------|--------------------------|----------|--------|---------|---------------------------|----------|-------|-----------------------------|
| 2023 9 23T266 | Board of Elections | 10145000 | 52110 | | FURNITURE AND FURNISHINGS | 1,760.00 | D | 11 CONFERENCE TABLE CHAIRS |
| 2023 9 23T266 | Board of Elections | 10145000 | 54314 | | POSTAGE | 1,760.00 | C | 11 CONFERENCE TABLE CHAIRS |
| 2023 9 23T267 | EMS Indian Point | 10014000 | 54540 | | RADIO COMMUNICATIONS | 5,000.00 | C | MERIDIAN STRATEGIC SERVICES |
| 2023 9 23T267 | Emergency Services | 10398900 | 54646 | 52309 | CONTRACTS | 5,000.00 | D | MERIDIAN STRATEGIC SERVICES |
| 2023 9 23T267 | EMS Indian Point | 10014000 | 54640 | | EDUCATION AND TRAINING | 3,000.00 | C | MERIDIAN STRATEGIC SERVICES |
| 2023 9 23T267 | Emergency Services | 10398900 | 54646 | 52309 | CONTRACTS | 3,000.00 | D | MERIDIAN STRATEGIC SERVICES |
| 2023 9 23T268 | Health - Education State | 21401000 | 52110 | | FURNITURE AND FURNISHINGS | 400.00 | C | NICOTINE PATCHES |
| 2023 9 23T268 | Health - Education State | 21401000 | 52130 | | COMPUTER EQUIPMENT | 100.00 | C | NICOTINE PATCHES |
| 2023 9 23T268 | Health - Education State | 21401000 | 54330 | | MEDICAL SUPPLIES | 500.00 | D | NICOTINE PATCHES |
| 2023 9 23T269 | OEOP Crime Victims | 22071000 | 54675 | | TRAVEL | 70.00 | D | TRAINING |
| 2023 9 23T269 | OEOP Crime Victims | 22071000 | 52110 | | FURNITURE AND FURNISHINGS | 738.00 | D | TRAINING |
| 2023 9 23T269 | OEOP Crime Victims | 22071000 | 54410 | | SUPPLIES AND MAT | 738.00 | C | TRAINING |
| 2023 9 23T269 | OEOP Crime Victims | 22071000 | 52130 | | COMPUTER EQUIPMENT | 910.00 | C | TRAINING |

#4e

| YEAR PER REF4 | Org Description | ORG | OBJECT | PROJECT | Description | AMOUNT | DR/CR | COMMENT |
|---------------|--|----------|--------|---------|---------------------------|-----------|-------|--------------------------|
| 2023 9 23T269 | OEOP Crime Victims | 22071000 | 52130 | | COMPUTER EQUIPMENT | 70.00 | C | TRAINING |
| 2023 9 23T269 | OEOP Crime Victims | 22071000 | 54640 | | EDUCATION AND TRAINING | 3,019.00 | D | TRAINING |
| 2023 9 23T269 | OEOP Crime Victims | 22071000 | 52130 | | COMPUTER EQUIPMENT | 3,019.00 | C | TRAINING |
| 2023 9 23T269 | OEOP Crime Victims | 22071000 | 52110 | | FURNITURE AND FURNISHINGS | 910.00 | D | TRAINING |
| 2023 9 23T270 | OEOP Crime Victims | 22071000 | 54646 | | CONTRACTS | 12,187.00 | C | TRAINING |
| 2023 9 23T270 | OEOP Crime Victims | 22071000 | 54710 | | MAINT AND REPAIRS | 12,187.00 | D | TRAINING |
| 2023 9 23T271 | ENGINEERING | 10144000 | 54310 | | OFFICE SUPPLIES | 700.00 | C | ALLOCATE TO NEW OBJECT |
| 2023 9 23T271 | ENGINEERING | 10144000 | 54510 | | MACHINE MAINTENANCE | 700.00 | D | ALLOCATE TO NEW OBJECT |
| 2023 9 23T273 | Health - Community Health Assessment Fed | 26401001 | 54330 | 10196 | MEDICAL SUPPLIES | 1,907.00 | C | MRC EQUIPMENT |
| 2023 9 23T273 | Health - Community Health Assessment Fed | 26401001 | 54310 | 10196 | OFFICE SUPPLIES | 272.00 | D | MRC EQUIPMENT |
| 2023 9 23T273 | Health - Community Health Assessment Fed | 26401001 | 54410 | 10196 | SUPPLIES AND MAT | 1,365.00 | D | MRC EQUIPMENT |
| 2023 9 23T273 | Health - Community Health Assessment Fed | 26401001 | 54989 | 10196 | MISCELLANEOUS | 270.00 | D | MRC EQUIPMENT |
| 2023 9 23T274 | Health - Education State | 21401000 | 54311 | | PRINTING AND FORMS | 250.00 | C | OFFICE SUPPLIES FOR 2023 |
| 2023 9 23T274 | Health - Education State | 21401000 | 54310 | | OFFICE SUPPLIES | 250.00 | D | OFFICE SUPPLIES FOR 2023 |

| YEAR | PER REF4 | Org Description | ORG | OBJECT | PROJECT | Description | AMOUNT | DR/CR | COMMENT |
|------|----------|--|----------|--------|---------|---------------------------|----------|-------|--------------------------------|
| 2023 | 9 23T275 | Health - Nursing | 11401000 | 55314 | | CHRGBK POSTAGE | 200.00 | C | NURSING VEHICLES |
| 2023 | 9 23T275 | Health - Nursing | 11401000 | 55371 | | CHRGBK GASOLINE | 200.00 | D | NURSING VEHICLES |
| 2023 | 9 23T276 | Health - Recycling | 10816000 | 54646 | | CONTRACTS | 250.00 | C | STAFF MILEAGE REIMB |
| 2023 | 9 23T276 | Health - Recycling | 10816000 | 54675 | | TRAVEL | 250.00 | D | STAFF MILEAGE REIMB |
| 2023 | 9 23T277 | Health - Education State | 21401000 | 54311 | | PRINTING AND FORMS | 60.00 | C | VENNGAGE SUBSCRIPTION |
| 2023 | 9 23T277 | Health - Education State | 21401000 | 54782 | | SOFTWARE ACCESSORIES | 60.00 | D | VENNGAGE SUBSCRIPTION |
| 2023 | 9 23T278 | Health - Community Health Assessment Fed | 26401001 | 54330 | 10196 | MEDICAL SUPPLIES | 1,775.00 | C | TABLET AND KEYBOARD |
| 2023 | 9 23T278 | Health - Community Health Assessment Fed | 26401001 | 52130 | 10196 | COMPUTER EQUIPMENT | 1,775.00 | D | TABLET AND KEYBOARD |
| 2023 | 9 23T279 | District Attorney | 10116500 | 54683 | | INVESTIGATIONS | 2,400.00 | C | REPLACE BROKEN DESK |
| 2023 | 9 23T279 | District Attorney | 10116500 | 52110 | | FURNITURE AND FURNISHINGS | 2,400.00 | D | REPLACE BROKEN DESK |
| 2023 | 9 23T280 | Corrections | 10315000 | 54300 | | MISC SUPPLIES | 3,062.00 | C | ITEMS FOR INCARCERATED INDIVID |
| 2023 | 9 23T280 | Corrections | 10315000 | 54322 | | INMATE SUPPLIES | 5,113.00 | D | ITEMS FOR INCARCERATED INDIVID |
| 2023 | 9 23T280 | Jail Maintenance | 10011000 | 54753 | | RUBBISH REMOVAL | 5,113.00 | C | ITEMS FOR INCARCERATED INDIVID |
| 2023 | 9 23T280 | Corrections | 10315000 | 54322 | | INMATE SUPPLIES | 3,062.00 | D | ITEMS FOR INCARCERATED INDIVID |

| YEAR PER REF4 | Org Description | ORG | OBJECT | PROJECT | Description | AMOUNT | DR/CR | COMMENT |
|---------------|--------------------------|----------|--------|---------|---------------------------|-----------|-------|-------------------------------|
| 2023 9 23T281 | Legislature | 10101001 | 52640 | | AUDIO VISUAL EQUIPMENT | 10,000.00 | C | COVER COST AIR CONDITION UNIT |
| 2023 9 23T281 | Highway Facilities | 10511100 | 54410 | | SUPPLIES AND MAT | 10,000.00 | D | COVER COST AIR CONDITION UNIT |
| 2023 9 23T282 | Real Property | 10135500 | 54640 | | EDUCATION AND TRAINING | 81.90 | D | 2023 COUNTY DIR FALL CONF |
| 2023 9 23T282 | Real Property | 10135500 | 51093 | | OVERTIME | 81.90 | C | 2023 COUNTY DIR FALL CONF |
| 2023 9 23T283 | Board of Elections | 10145000 | 54313 | | BOOKS AND SUPPLEMENTS | 372.00 | C | 2 OFFICE CHAIRS |
| 2023 9 23T283 | Board of Elections | 10145000 | 52110 | | FURNITURE AND FURNISHINGS | 372.00 | D | 2 OFFICE CHAIRS |
| 2023 9 23T283 | Board of Elections | 10145000 | 54313 | | BOOKS AND SUPPLEMENTS | 85.60 | C | RESTOCKING FEE |
| 2023 9 23T283 | Board of Elections | 10145000 | 52110 | | FURNITURE AND FURNISHINGS | 85.60 | D | RESTOCKING FEE |
| 2023 9 23T284 | EMS Dispatch | 13398900 | 54640 | | EDUCATION AND TRAINING | 8,960.00 | C | 911 CENTER SOFTWARE |
| 2023 9 23T284 | EMS Dispatch | 13398900 | 54783 | | LICENSING SOFTWARE | 8,960.00 | D | 911 CENTER SOFTWARE |
| 2023 9 23T285 | Sheriff - Communications | 13311000 | 54783 | | LICENSING SOFTWARE | 1,200.00 | D | DRONE SOFTWARE |
| 2023 9 23T285 | Sheriff - Communications | 13311000 | 54782 | | SOFTWARE ACCESSORIES | 1,200.00 | C | DRONE SOFTWARE |
| 2023 9 23T287 | Coroner | 10118500 | 54782 | | SOFTWARE ACCESSORIES | 15.00 | D | NEED NEW KEYBOARD |
| 2023 9 23T287 | Coroner | 10118500 | 54310 | | OFFICE SUPPLIES | 15.00 | C | NEED NEW KEYBOARD |

| YEAR | PER REF4 | Org Description | ORG | OBJECT | PROJECT | Description | AMOUNT | DR/CR | COMMENT |
|------|----------|--|----------|--------|---------|---------------------------|----------|-------|--------------------------------|
| 2023 | 9 23T288 | Youth Court | 10087000 | 54675 | 10184 | TRAVEL | 1,000.00 | C | NON-EMP. TRAVEL FOR GTSC EVENT |
| 2023 | 9 23T288 | Youth Court | 10087000 | 54670 | 10184 | TRAVEL NON EMPLOYEES | 1,000.00 | D | NON-EMP. TRAVEL FOR GTSC EVENT |
| 2023 | 9 23T289 | Health - Nursing | 11401000 | 52110 | | FURNITURE AND FURNISHINGS | 400.00 | C | ADMIN CUBICLE WALLS |
| 2023 | 9 23T289 | Health Admin | 10401000 | 52110 | | FURNITURE AND FURNISHINGS | 400.00 | D | ADMIN CUBICLE WALLS |
| 2023 | 9 23T290 | Health - EHS | 12401000 | 54634 | | TELEPHONE | 205.00 | D | 2023 TELEPHONE USAGE |
| 2023 | 9 23T290 | Health - EHS | 12401000 | 54313 | | BOOKS AND SUPPLEMENTS | 205.00 | C | 2023 TELEPHONE USAGE |
| 2023 | 9 23T291 | Health Admin | 10401000 | 54313 | | BOOKS AND SUPPLEMENTS | 110.00 | C | TELEPHONE MONTHLY USAGE |
| 2023 | 9 23T291 | Health Admin | 10401000 | 54311 | | PRINTING AND FORMS | 100.00 | C | TELEPHONE MONTHLY USAGE |
| 2023 | 9 23T291 | Health Admin | 10401000 | 54634 | | TELEPHONE | 210.00 | D | TELEPHONE MONTHLY USAGE |
| 2023 | 9 23T292 | Preschool | 10296000 | 54782 | | SOFTWARE ACCESSORIES | 200.00 | C | PURCHASE OFFICE SUPPLIES |
| 2023 | 9 23T292 | Early Intervention | 10405900 | 54310 | | OFFICE SUPPLIES | 200.00 | D | PURCHASE OFFICE SUPPLIES |
| 2023 | 9 23T293 | Consumer Affairs | 10661000 | 54664 | | ADVERTISING | 130.00 | D | PLUMBING BOARD VACANCY AD |
| 2023 | 9 23T293 | Consumer Affairs | 10661000 | 52130 | | COMPUTER EQUIPMENT | 130.00 | C | PLUMBING BOARD VACANCY AD |
| 2023 | 9 23T294 | Health - Community Health Assessment Fed | 26401001 | 54410 | 10196 | SUPPLIES AND MAT | 1,676.00 | C | PURCHASE MRC MED SUPPLIES |

| YEAR PER REF4 | Org Description | ORG | OBJECT | PROJECT | Description | AMOUNT | DR/CR | COMMENT |
|---------------|--|----------|--------|---------|------------------------|----------|-------|--------------------------------|
| 2023 9 23T294 | Health - Community Health Assessment Fed | 26401001 | 54330 | 10196 | MEDICAL SUPPLIES | 1,676.00 | D | PURCHASE MRC MED SUPPLIES |
| 2023 9 23T295 | Board of Elections | 10145000 | 54675 | | TRAVEL | 137.20 | C | SOFTWARE |
| 2023 9 23T295 | Board of Elections | 10145000 | 54782 | | SOFTWARE ACCESSORIES | 137.20 | D | SOFTWARE |
| 2023 9 23T296 | Highway Admin | 10149000 | 54675 | | TRAVEL | 100.00 | D | TO PAY TOLL INVOICES |
| 2023 9 23T296 | ENGINEERING | 10144000 | 54310 | | OFFICE SUPPLIES | 100.00 | C | TO PAY TOLL INVOICES |
| 2023 9 23T297 | Board of Elections | 10145000 | 54410 | | SUPPLIES AND MAT | 699.00 | C | SECURITY CART |
| 2023 9 23T297 | Board of Elections | 10145000 | 52180 | | OTHER EQUIPMENT | 699.00 | D | SECURITY CART |
| 2023 9 23T298 | Personnel | 10143000 | 51094 | | TEMPORARY | 4,500.00 | C | OVERTIME |
| 2023 9 23T298 | Personnel | 10143000 | 51093 | | OVERTIME | 4,500.00 | D | OVERTIME |
| 2023 9 23T299 | Highway Road Machinery | 10513000 | 54300 | | MISC SUPPLIES | 500.00 | D | TO PROPERLY ALLOCATE TO NEW OB |
| 2023 9 23T299 | Highway Road Machinery | 10513000 | 54410 | | SUPPLIES AND MAT | 500.00 | C | TO PROPERLY ALLOCATE TO NEW OB |
| 2023 9 23T300 | Historian | 10751000 | 54310 | | OFFICE SUPPLIES | 450.00 | C | FUNDS NEEDED FOR ARCHIVES CART |
| 2023 9 23T300 | Historian | 10751000 | 52180 | | OTHER EQUIPMENT | 450.00 | D | FUNDS NEEDED FOR ARCHIVES CART |
| 2023 9 23T301 | Highway Admin | 10149000 | 54640 | | EDUCATION AND TRAINING | 1,094.00 | D | TO PROPERLY ALLOCATE TRAVEL EX |

| YEAR PER REF4 | Org Description | ORG | OBJECT | PROJECT | Description | AMOUNT DR/CR | COMMENT |
|-----------------|--------------------|----------|--------|---------|------------------------|--------------|--------------------------------|
| 2023 9 23T301 | Highway Admin | 10149000 | 54682 | | SPECIAL SERVICES | 1,094.00 C | TO PROPERLY ALLOCATE TRAVEL EX |
| 2023 9 23T302 | Central Services | 10161000 | 54370 | | AUTOMOTIVE | 200.00 D | COVER COST FOR CAR WASHES |
| 2023 9 23T302 | Central Services | 10161000 | 54314 | | POSTAGE | 200.00 C | COVER COST FOR CAR WASHES |
| 2023 9 23T303 | Sheriff - Patrol | 17311000 | 54300 | 10203 | MISC SUPPLIES | 123.00 C | 2 WAY RADIO SUB STATION:DASNY |
| 2023 9 23T303 | Sheriff - Patrol | 17311000 | 52140 | 10203 | AUDIO VISUAL EQUIPMENT | 123.00 D | 2 WAY RADIO SUB STATION:DASNY |
| 2023 9 23T304 | OSR | 10762000 | 54783 | 10166 | LICENSING SOFTWARE | 2,000.00 D | BINGOCIZE ONLINE LICENSING |
| 2023 9 23T304 | OSR | 10762000 | 54989 | 10166 | MISCELLANEOUS | 2,000.00 C | BINGOCIZE ONLINE LICENSING |
| 2023 9 23T305 | Board of Elections | 10145000 | 54710 | | MAINT AND REPAIRS | 182.55 D | RUG MATS |
| 2023 9 23T305 | Board of Elections | 10145000 | 54311 | | PRINTING AND FORMS | 182.55 C | RUG MATS |
| 2023 9 R#194/23 | EMS Dispatch | 13398900 | 51093 | | OVERTIME | 120,000.00 D | TRF TO COVER OVERTIME |
| 2023 9 R#194/23 | EMS Dispatch | 13398900 | 51000 | | PERSONNEL SERVICES | 120,000.00 C | TRF TO COVER OVERTIME |
| 2023 9 R#198/23 | Contingency | 10199000 | 54980 | | GENERAL CONTINGENCIES | 9,646.00 C | RESTORE OVERTIME |
| 2023 9 R#198/23 | Health - EHS | 12401000 | 51093 | | OVERTIME | 14,000.00 D | RESTORE OVERTIME |
| 2023 9 R#198/23 | Health - EHS | 12401000 | 434011 | | ST AID PUBLIC HLTH | 5,425.00 C | RESTORE OVERTIME |

| YEAR PER REF4 | Org Description | ORG | OBJECT | PROJECT | Description | AMOUNT | DR/CR | COMMENT |
|----------------------|------------------|----------|--------|---------|---|------------|-------|------------------------------|
| 2023 9 R#198/23 | Health - EHS | 12401000 | 58002 | | SOCIAL SECURITY | 1,071.00 | D | RESTORE OVERTIME |
| 2023 9 R#199/23 | Capital Projects | 05000 | 45710N | 52302 | PEEKSKILL HOLLOW RD | 675,000.00 | D | CTYWIDE PVMT MAINTENANCE |
| 2023 9 R#199/23 | Capital Projects | 55197000 | 428601 | 52302 | TRANSFER FROM OTHER FUND | 675,000.00 | C | CTYWIDE PVMT MAINTENANCE |
| 2023 9 R#199/23 | To Road | 10990100 | 59020 | 52302 | TRANSFER TO CAPITAL | 675,000.00 | D | CTYWIDE PVMT MAINTENANCE |
| 2023 9 R#199/23 | Contingency | 10199000 | 54980 | | GENERAL CONTINGENCIES | 675,000.00 | C | CTYWIDE PVMT MAINTENANCE |
| 2023 9 R#201/23 | Capital Projects | 55197000 | 428601 | 51509 | TRANSFER FROM OTHER FUND | 50,000.00 | C | QUONSET HUT STORAGE FACILITY |
| 2023 9 R#201/23 | Capital Projects | 55197000 | 532316 | 51509 | COUNTY FACILITY RENOVATION QUONSET HUT | 50,000.00 | D | QUONSET HUT STORAGE FACILITY |
| 2023 9 R#201/23 | Finance | 10131000 | 440893 | | FEDERAL AID | 50,000.00 | C | FIRE TRAINING CENTER |
| 2023 9 R#201/23 | To Road | 10990100 | 59020 | | TRANSFER TO CAPITAL | 50,000.00 | D | FIRE TRAINING CENTER |
| 2023 9 RES 186/23 | Capital Projects | 55197000 | 532315 | 51509 | DONALD B SMITH | 50,000.00 | D | RES 186/2023 9.14.23 |
| 2023 9 RES 186/23 | Capital Projects | 55197000 | 53000 | 51509 | CAPITAL EXPENDITURES | 50,000.00 | C | RES 186/2023 9.14.23 |
| | | | | | Debits | | | 1,712,493.25 |
| | | | | | Credits | | | 1,712,493.25 |

#5a



MICHAEL J. LEWIS
Commissioner Of Finance

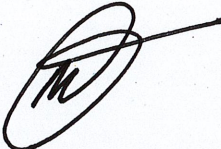
SHEILA M. BARRETT
First Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

DATE: October 10, 2023

FROM: Michael J. Lewis, Commissioner of Finance 

SUBJECT: **Overtime/Temporary Help Recap for Audit and Administrative Committee Meeting**

Please include the attached report in the Audit and Administrative Committee Agenda for its next meeting.

Enclosure

2023 OCT 11 AM 12:58
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Overtime Temporary - RECAP - 2023

As of Date:

October 10, 2023

| Org Description | Org | Object | Project | Acct. Description | 2022 Actual | 2023 Original Budget | 2023 Revised Budget | 2023 Actual | 2023 Distributed Budget | 2023 Available | 2023 Percent |
|-------------------------------|----------|--------|---------|-------------------|-------------|----------------------|---------------------|-------------|-------------------------|----------------|--------------|
| Corrections | 10315000 | 51094 | 52224 | TEMPORARY | 0.00 | 0.00 | 0.00 | 1,746.77 | 0.00 | (1,746.77) | 100.00% |
| DPW - Facilities | 10511100 | 51093 | 52309 | OVERTIME | 0.00 | 0.00 | 0.00 | 1,991.53 | 0.00 | (1,991.53) | 100.00% |
| DPW - Parks & Recreation | 10711000 | 51093 | | OVERTIME | 31,049.19 | 26,000.00 | 26,000.00 | 23,132.12 | 20,000.00 | 2,867.88 | 88.97% |
| DPW - Parks & Recreation | 10711000 | 51093 | 52309 | OVERTIME | 0.00 | 0.00 | 0.00 | 996.62 | 0.00 | (996.92) | 100.00% |
| DPW - Road Machinery | 10513000 | 51093 | | OVERTIME | 11,626.72 | 16,000.00 | 16,000.00 | 19,504.61 | 12,307.69 | (3,504.61) | 121.90% |
| DPW - Road Machinery | 10514200 | 51093 | 52309 | OVERTIME | 0.00 | 0.00 | 0.00 | 7,071.94 | 0.00 | (7,071.40) | 100.00% |
| DPW - Roads & Bridges | 10511000 | 51093 | 52309 | TEMPORARY | 0.00 | 0.00 | 0.00 | 21,276.04 | 0.00 | (21,276.04) | 100.00% |
| DPW - Roads & Bridges | 10511000 | 51093 | | OVERTIME | 59,037.15 | 50,000.00 | 50,000.00 | 69,448.88 | 38,461.54 | (19,448.88) | 138.90% |
| DSS - JD and PINS | 10612300 | 51093 | | OVERTIME | 17,070.73 | 23,246.00 | 23,246.00 | 19,501.84 | 17,881.54 | 3,744.16 | 83.89% |
| DSS - SS Admin Services | 10102000 | 51094 | | TEMPORARY | 0.00 | 0.00 | 0.00 | 1,300.00 | 0.00 | (1,300.00) | 100.00% |
| DSS - SS Program MA Plan | 10105000 | 51094 | | TEMPORARY | 0.00 | 0.00 | 33,800.00 | 27,137.50 | 26,000.00 | 6,662.50 | 80.29% |
| Emergency Services | 10398900 | 51094 | | TEMPORARY | 16,385.00 | 25,000.00 | 25,000.00 | 23,662.00 | 19,230.77 | 1,338.00 | 94.65% |
| Emergency Services - Dispatch | 13398900 | 51093 | | OVERTIME | 269,906.33 | 200,000.00 | 200,000.00 | 254,836.51 | 153,846.15 | (54,836.51) | 127.42% |
| Health | 10401000 | 51093 | | OVERTIME | 3,381.14 | 1,000.00 | 1,000.00 | 832.52 | 769.23 | 167.48 | 83.25% |
| Health - ATUPA | 12023000 | 51093 | | OVERTIME | 2,829.20 | 4,000.00 | 4,000.00 | 3,691.73 | 3,076.92 | 308.27 | 92.29% |
| Health - Early Intervention | 10405900 | 51094 | | TEMPORARY | 0.00 | 0.00 | 0.00 | 6,814.14 | 0.00 | (6,814.14) | 100.00% |
| Health - Environ. Health | 12401000 | 51093 | | OVERTIME | 38,400.76 | 32,000.00 | 32,000.00 | 39,397.36 | 24,615.38 | (7,397.36) | 123.12% |
| Health - NACCO - MRC Rise | 26401001 | 51094 | 10196 | TEMPORARY | 0.00 | 0.00 | 3,640.00 | 3,325.00 | 2,800.00 | 315.00 | 91.35% |
| Health - Nursing | 11401000 | 51093 | | OVERTIME | 15,784.66 | 16,000.00 | 11,894.00 | 12,001.70 | 9,149.23 | (107.70) | 100.91% |
| Office for Senior Resources | 10677600 | 51093 | | OVERTIME | 0.00 | 0.00 | 0.00 | 1,807.98 | 0.00 | (1,807.98) | 100.00% |
| Planning | 10802000 | 51094 | | TEMPORARY | 47,212.50 | 10,000.00 | 10,000.00 | 10,518.75 | 7,692.31 | (518.75) | 105.19% |
| Sheriff - Communications | 13311000 | 51093 | 52224 | OVERTIME | 0.00 | 0.00 | 0.00 | 5,693.84 | 0.00 | (5,693.84) | 100.00% |
| Sheriff - Oscawana | 17003000 | 51093 | | OVERTIME | 24,688.23 | 25,000.00 | 25,000.00 | 27,422.16 | 19,230.77 | (2,422.16) | 109.69% |
| Sheriff - Security Services | 19311000 | 51094 | | TEMPORARY | 137,053.13 | 151,125.00 | 151,125.00 | 135,952.50 | 116,250.00 | 15,172.50 | 89.96% |
| Tourism | 10641000 | 51094 | | TEMPORARY | 14,762.00 | 15,510.00 | 15,510.00 | 12,675.00 | 11,930.77 | 2,835.00 | 81.72% |
| Youth Bureau | 10731000 | 51093 | | OVERTIME | 200.62 | 250.00 | 250.00 | 207.64 | 192.31 | 42.36 | 83.06% |

* New departments in bold.

** Project 52224 (ARPA) will be adjusted at year end.

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

cc all
AAA

#5b

K...

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: Budgetary Amendment – 23A060
DATE: October 19, 2023

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2023 OCT 19 PM 3:47

Putnam County has been awarded \$234,731 under the FY 2023 State Homeland Security Program (SHSP). Funding for the grant is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) and administered by the NYS Division of Homeland Security and Emergency Services (DHSES) on behalf of FEMA. The grant, which does not require matching funds, is effective from September 1, 2023, through August 31, 2026.

Increase Appropriations:

| | | |
|----------------------|------------------|-------------------|
| 10398901 54330 10210 | Medical Supplies | \$ 20,000 |
| 10398901 52650 10210 | Rescue Equipment | 42,231 |
| 10398901 52695 10210 | Rescue Equipment | 97,500 |
| 10364501 54646 10210 | Contracts | 75,000 |
| | | <u>\$ 234,731</u> |

Increase Estimated Revenues:

| | | |
|-----------------------|-------------------------|-------------------|
| 10398901 440891 10210 | Federal Aid - FY23 SHSP | \$ 159,731 |
| 10364501 440891 10200 | Federal Aid - FY23 SHSP | 75,000 |
| | | <u>\$ 234,731</u> |

Fiscal Impact - 2023 - \$ 0

Fiscal Impact - 2024 - \$ 0

Please forward it to the appropriate committee.

Approved:

Kevin M. Byrne
County Executive

23 A 060



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

September 14, 2023

The Honorable Kevin Byrne
Putnam County Executive
Putnam County Office Building
40 Gleneida Avenue, 3rd Floor
Carmel, NY 10512

Dear Mr. Byrne:

I am pleased to inform you that Putnam County is awarded \$234,731 under the FY2023 State Homeland Security Program (SHSP). Funding for this grant is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA). The New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA.

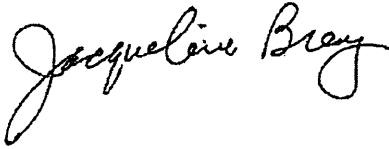
As per Federal guidelines, at least 35 percent (\$82,156) of your award must be directed towards law enforcement terrorism prevention activities. These activities should be consistent with the efforts of your local Counter Terrorism Zone (CTZ). Federal guidelines also require that a minimum of 30 percent of your overall award must be allocated to support the following six priority areas: cybersecurity, protection of soft targets and crowded spaces, intelligence and information sharing, combating domestic violent extremism, community preparedness and resilience, and election security. This threshold must be maintained throughout the entire period of performance for all SHSP awards. In addition, as a requirement of FY2023 SHSP federal funding, DHS/FEMA is requiring that all subrecipients complete the Nationwide Cybersecurity Review (NCSR) by February 28, 2024.

Please be advised that under the FY2023 SHSP guidance, all subrecipients will be required to attend DHSES-sponsored event(s) associated with domestic terrorism prevention efforts as they are available.

The performance period for this grant is from September 1, 2023, through August 31, 2026. Grant extensions beyond this date are highly unlikely. DHSES grants management staff will work with your designated SHSP grant program point of contact to provide additional administrative guidance in executing this award.

Thank you for your continued support of New York State's homeland security efforts. DHSES remains committed to providing you with outstanding support in the administration of your homeland security programs. If you have any questions, please contact me at (518) 242-5000 or my Director of Grants Program Administration, Eric Abramson, at (518) 402-2123.

Sincerely,

A handwritten signature in cursive script that reads "Jacqueline Bray". The signature is fluid and elegant, with a large initial 'J' and a long, sweeping underline.

Jackie Bray
Commissioner



PUTNAM COUNTY BUREAU OF EMERGENCY SERVICES



Robert A. Lipton
Commissioner of Emergency Services

J. Ralph Falloon
Deputy Commissioner of Emergency Services

Kevin M. Byrne
County Executive

Alex Roehner, EMT-P
Director of Emergency Medical Services

MEMORANDUM

To: Michael Lewis, Commissioner of Finance

From: Heidi Zatkovich

Date: October 5, 2023

Re: 2023 State Homeland Security Grant

FY23 State Homeland Security Program
SH23-1015-D00

Please create the following budget lines:

| | |
|--------------------------|-------------|
| 10398901 – 54330 – 10210 | \$20,000.00 |
| 10398901 – 52195 - 10210 | \$42,231.00 |
| 10398901 – 52695 – 10210 | \$97,500.00 |

SHERIFF'S OFFICE

| | |
|--------------------------|-------------|
| 10364501 – 54646 - 10210 | \$75,000.00 |
|--------------------------|-------------|

Revenue Line:

| | |
|-----------------------|--------------|
| 10398901 440891 10210 | \$159,731.00 |
| 10364501 440891 10210 | \$75,000.00 |

| | |
|--------------------|---------------------|
| TOTAL GRANT | \$234,731.00 |
|--------------------|---------------------|

Project #: SH23-1015-D00 SHSP Project Status: Application Received

Participant: Putnam County

Project

Home
Open
Locked

| General | Participants | Work Plan | Budget | Funding Allocation | Questions | Conditions | Acceptance |
|---------|--------------|-----------|--------|--------------------|-----------|------------|------------|
|---------|--------------|-----------|--------|--------------------|-----------|------------|------------|

Please enter budget information. If you are requesting an advance, please enter the amount requested and the justification, then save the screen before proceeding. You may edit the Advance if necessary at a later time. Enter budget information by participant. If you will only be operating with one budget, please enter the budget for the Grantee agency. For consortia, you may enter budgets by individual implementing agency. Once you have finished your Budget, please answer program Specific Questions on the Questions tab (if applicable).

Go to
Attachment
Progress
Site
Review
Financial
Property

Budget Summary

| Participant | Grant Funds | Matching Funds | Total |
|---|----------------|---------------------|--------------|
| Putnam County | \$234,731.00 | \$0.00 | \$234,731.00 |
| Putnam County- Bureau of Emergency Services | \$0.00 | \$0.00 | \$0.00 |
| Putnam County Sheriffs Office | \$0.00 | \$0.00 | \$0.00 |
| Total | 100.00% | \$234,731.00 | 0.00% |

Reports
Application
Deficiency
Draft
Contract

Advance Request Amount (If not requesting an advance, please skip) \$ 0.00

Advance Request Justification (200 character limit)

Help
Logout

**Budget Summary by Participant
Putnam County**

Version 1 - Edit (Click here to add more lines to budget categories)

Login ID:
hzaatkovich

4.3.7

| # | Personnel | Number | Unit Cost | Total Cost | Grant Funds | Matching Funds | Deficient |
|--------------|--|--------|-------------|--------------------|--------------------|----------------|-----------|
| 1 | Operational Overtime for mass gathering events (R... | 1 | \$40,000.00 | \$40,000.00 | \$40,000.00 | \$0.00 | no |
| Total | | | | \$40,000.00 | \$40,000.00 | \$0.00 | |

| # | Equipment | Number | Unit Cost | Total Cost | Grant Funds | Matching Funds | Deficient |
|--------------|---|--------|-------------|---------------------|---------------------|----------------|-----------|
| 1 | Technical and Water Rescue Equipment (Dry Suits, R... | 1 | \$42,231.00 | \$42,231.00 | \$42,231.00 | \$0.00 | no |
| 2 | Breaching Apparatus Equipment (Breaching and Hydra... | 1 | \$17,500.00 | \$17,500.00 | \$17,500.00 | \$0.00 | no |
| 3 | Personnel Protective Equipment (Plate Carriers, He... | 1 | \$80,000.00 | \$80,000.00 | \$80,000.00 | \$0.00 | no |
| 4 | Backup Emergency Operation Center Physical Securit... | 1 | \$35,000.00 | \$35,000.00 | \$35,000.00 | \$0.00 | no |
| Total | | | | \$174,731.00 | \$174,731.00 | \$0.00 | |

| # | Supplies | Number | Unit Cost | Total Cost | Grant Funds | Matching Funds | Deficient |
|--------------|---|--------|-------------|--------------------|--------------------|----------------|-----------|
| 1 | Supplies for Emergency Medical Training Classes | 1 | \$20,000.00 | \$20,000.00 | \$20,000.00 | \$0.00 | no |
| Total | | | | \$20,000.00 | \$20,000.00 | \$0.00 | |

| Version 1 Total | Total Cost | Grant Funds | Matching Funds |
|-----------------|--------------|--------------|----------------|
| | \$234,731.00 | \$234,731.00 | \$0.00 |

Putnam County- Bureau of Emergency Services



MICHAEL LEWIS
Commissioner Of Finance

#5C
SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

October 18, 2023

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2023 Budget.

Increase Revenues:

| | | |
|----------|-----------------------|----------|
| 10131000 | Finance | |
| 424011 | Interest and Earnings | \$53,000 |

Increase Appropriations:

| | | |
|----------|---|----------|
| 10136400 | Taxes and Assessments on County Owned Property. | |
| 54911 | Tax and Assessment | \$53,000 |

2023 Fiscal Impact -0-
2024 Fiscal Impact -0-

23A063

This resolution is required to cover the shortfall in the 2023 Adopted Budget. Additional parcels were acquired through foreclosure on the 2014 and 2015 Lien years that were not included during the projected 2023 budget process.

AUTHORIZATION:

Date Department of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23 A 0003

MICHAEL J. LEWIS
Commissioner Of Finance




cc all
Print
BSC
#50

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance - 
RE: Budgetary Amendment - 23A064
DATE: September 21, 2023

2023 OCT 20 AM 11:36
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Senior Fiscal Manager of the Health Department, the following budgetary amendment is necessary.

General Fund:

Increase Appropriations:

10296000 54414 Preschool - Care at Private Institution \$ 520,000

Decrease Appropriations:

10199000 54980 General Contingencies (210,600)

Increase Estimated Revenues:

10296000 432773 Preschool - Ed & Transportation 3-5 309,400

Fiscal Impact - 2023 - \$ 210,600

Fiscal Impact - 2024 - \$ 0

Pursuant to the attached memo, a budgetary amendment is needed to cover the unforeseen increased costs associated with the Preschool Program. The New York State Education Department has increased the SEIT rate by \$3 per half hour. In addition, many of our Center-Based programs tuition rates were increased as well. Please refer to the attached memo for further information.

23A004

Please forward this to the appropriate committee.

Approved

Kevin M. Byrne - County Executive



PUTNAM COUNTY DEPARTMENT OF HEALTH
1 Geneva Road, Brewster, NY 10509 ■ 845-808-1390
www.putnamcountyny.gov/health
A PHAB-ACCREDITED HEALTH DEPARTMENT

Kevin M. Byrne
COUNTY EXECUTIVE

Michael J. Nesheiwat, MD
INTERIM COMMISSIONER OF HEALTH

MEMORANDUM

TO: Michael Lewis, Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager
DATE: October 19, 2023
RE: Budgetary Amendment

Please process a Budgetary Amendment for the following Health Department accounts:

| | |
|--|------------------------------|
| Increase Revenue Line: 10296000-432773 | <u>\$309,400.00</u> |
| Preschool – Education and Transportation Handicap Child 3 to 5 | |
| Total Revenue Increase: | <u>\$309,400.00</u> |
| Increase Expense Line: 10296000-54414 | <u>\$520,000.00</u> |
| Preschool – Care at Private Institution | |
| Decrease Contingency: | <u>(\$210,000.00)</u> |

WAO:mb

TO: William Orr, Fiscal Manager

FROM: Valerie Kurtz, Supervisor of Early Intervention and Preschool Programs

RE: Budget Deficits

DATE: October 19, 2023

This memo is to explain the budget deficit that Preschool Program has encountered. The account for Center-based and SEIT does not have enough funds to last the calendar year. This was unforeseen as the New York State Education Department has increased the SEIT rate by \$3 per a half hour and many of our Center based programs tuition rates were also increased. The number of children that attend of one of our Center-Based Programs has increased due to various reasons, such as, post covid, increase in population of the Spanish speaking community, and limited space in our head start and community daycares.

Below you will find the number of children enrolled in our Preschool Program and the increased number of children attending a Center-Based program. The list also encompasses the main programs that service most of our children and their increased rates that occurred in 2023.

| School Year | Children Enrolled | Children In Center-Based | Children Receiving SEIT | Easter Seals Program (per a child) | Elizabeth Seton (Per a Child) | Parkside (per a child) | JCC Of Mid Westchester (Per a Child) |
|-------------|-------------------|--------------------------|-------------------------|------------------------------------|-------------------------------|------------------------|--------------------------------------|
| 2022 | 277 | 86 | 78 | \$41,029.00 | \$68,606.00 | \$46,159.00 | \$46,589.00 |
| 2023 | 281 | 107 | 76 | \$43,593.00 | \$72,894.00 | \$49,044.00 | \$49,501.00 |

At the end of September of this school year, we noticed the increase in 21 children attending Center-Based programs and that NYSED increased the program rates averaging \$50,000.00 per a child.

As above, this information was given to us sporadically as the School Districts submitted the children's IEP (Individual Educational Plan) for the start of the school year.

In 2022, there were 309 children receiving Itinerant services and as of September 2023 there are 267. The number of children has decreased; however, most of these children are receiving multiple services from different disciplines. For example, Speech, Occupational Therapy and Physical Therapy.

So, overall, less children but more sessions of services are being provided.

Please feel free to contact me with any questions and or concerns.

MICHAEL J. LEWIS
Commissioner Of Finance



SHEILA BARRETT
Deputy Commissioner Of Finance

#5e

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: Budgetary Amendment – 23A065
DATE: October 20, 2023

2023 OCT 20 PM 1:23
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is necessary.

General Fund:

Increase Appropriations:

10990100 59057 Transfer Out - Debt Service \$ 183,171

Decrease Appropriations:

10311000 52680 Other Equipment (183,171)

Debt Service Fund:

Increase Appropriations:

V9710000 56161 IPA - Axon Body Cameras - Principal \$ 173,669
V9710000 57161 IPA - Axon Body Cameras - Interest 9,502

Increase Estimated Revenues:

V9710000 428601 Transfer In - General Fund \$ 183,171

Fiscal Impact - 2023 - \$ 0
Fiscal Impact - 2024 - \$ 0

23A065

Budgetary amendment is necessary to properly account for the agreement to finance the cost of purchasing equipment through February 2026. On the recommendation of the County's independent auditors (PKFOD LLP), we're moving the appropriations associated with this transaction to the Debt Service Fund.

Please forward this to the appropriate committee.

Approved

Kevin M. Byrne -County Executive

Compound Period: Monthly

Nominal Annual Rate: 1.340%
Based on 9/17/21 Refunding All-In TIC

CASH FLOW DATA

| Event | Date | Amount | Number | Period | End Date |
|-----------|-----------|------------|--------|--------|----------|
| 1 Loan | 2/15/2022 | 868,085.68 | 1 | | |
| 2 Payment | 2/15/2022 | 163,315.22 | 1 | | |
| 3 Payment | 2/15/2023 | 182,171.22 | 1 | | |
| 4 Payment | 2/15/2024 | 182,171.22 | 1 | | |
| 5 Payment | 2/15/2025 | 182,171.22 | 1 | | |
| 6 Payment | 2/15/2026 | 182,171.22 | 1 | | |
| 7 Payment | 3/15/2026 | 0.00 | 1 | | |

AMORTIZATION SCHEDULE - Normal Amortization

| | Date | Payment | Interest | Principal | Balance |
|--------------|-----------|------------|-----------|------------|------------|
| Loan | 2/15/2022 | | | | 868,085.68 |
| 1 | 2/15/2022 | 163,315.22 | 0.00 | 163,315.22 | 704,770.46 |
| 2022 Totals | | 163,315.22 | 0.00 | 163,315.22 | |
| 2 | 2/15/2023 | 182,171.22 | 9,502.14 | 172,669.08 | 532,101.38 |
| 2023 Totals | | 182,171.22 | 9,502.14 | 172,669.08 | |
| 3 | 2/15/2024 | 182,171.22 | 7,174.11 | 174,997.11 | 357,104.27 |
| 2024 Totals | | 182,171.22 | 7,174.11 | 174,997.11 | |
| 4 | 2/15/2025 | 182,171.22 | 4,814.70 | 177,356.52 | 179,747.75 |
| 2025 Totals | | 182,171.22 | 4,814.70 | 177,356.52 | |
| 5 | 2/15/2026 | 182,171.22 | 2,423.47 | 179,747.75 | 0.00 |
| 6 | 3/15/2026 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2026 Totals | | 182,171.22 | 2,423.47 | 179,747.75 | |
| Grand Totals | | 892,000.10 | 23,914.42 | 868,085.68 | |

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

*Circle
A+AA*

*Revised
#6*

TO: Commissioner of Finance

FROM: THOMAS FEIGHERY, COMMISSIONER OF PUTNAM COUNTY DPW

DEPT: DPW


DATE: October 6, 2023

I hereby request approval for the following transfer of funds:

| FROM | TO | AMOUNT | PURPOSE |
|---|--|---------|---|
| ACCOUNT#/NAME 10513000 51000 PERSONNEL SERV | ACCOUNT #/NAME 10513000 51094 TEMP | \$5,000 | TO PROPERLY ALLOCATE TO COVER AUTO MECHANIC VACANT POSITION |

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$ 0
2024 Fiscal Impact \$ 0



Department Head Signature/Designee Date *10/6/23*

2023 OCT 11 PM 2:16
 LEGISLATURE
 PUTNAM COUNTY
 CARMEL, NY

AUTHORIZATION:

- _____
Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00
- _____
Date County Executive/Designee: \$5,000.01 - \$10,000.00
- _____
Date Chairperson Audit/Designee: \$0-\$10,000.00
- _____
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T312

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc: all
A+A*

*Sign
#7*

TO: Commissioner of Finance

FROM: Michele Pinto

DEPT: Purchasing

DATE: 10/16/23

I hereby request approval for the following transfer of funds:

| FROM ACCOUNT# / NAME | TO ACCOUNT# / NAME | AMOUNT | PURPOSE |
|---|--|--|--|
| 10161000 54210 PURCHASING (VEHICLE LEASING) | 10314000 54210 PROBATION 12401000 54210 ENVIR HEALTH 10120000 54210 DSS OVERHD <i>(Vehicle Leasing)</i> | 1,000.00 1,000.00 1,000.00 <u>Total</u> | TO COVER COST OF LEASED VEHICLE DUE TO MISC CHARGES |
| | | <u>\$3,000.00</u> | |

2023 OCT 17 PM 4: 27
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

20_22 Fiscal Impact \$ 0

20_23 Fiscal Impact \$ 0

[Signature] 10/16/23
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date _____ Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date _____ Chairperson Audit /Designee: \$0 - \$10,000.00

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

7

23T328

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

*cc: all
AAA*

*Res: 0
#8*

TO: Commissioner of Finance

FROM: Michael Lewis

DEPT: Commissioner of Finance

DATE: October 19, 2023

I hereby request approval for the following transfer of funds:

| FROM ACCOUNT#/NAME | TO ACCOUNT #/NAME | AMOUNT | PURPOSE |
|---|--|---------------------|---|
| 1016100-54210 Vehicle Leasing/Rental | 10161000-52110 Furniture & Furnishing | \$80,000.00 | Furniture & Furnishings (see attached) |
| " " | 10161000-52610 Furniture & Furnishing | \$20,000.00 | |
| | | <u>\$100,000.00</u> | |

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2023 OCT 20 AM 10:02

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2022 Fiscal Impact \$ 0
2023 Fiscal Impact \$ 0

Department Head Signature/Designee Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T341

JOHN TULLY
Director



KEVIN M. BYRNE
County Executive

PURCHASING

MEMORANDUM

Date: October 19, 2023
To: Mike Lewis, Commissioner of Finance
From: John Tully, Purchasing Director
Re: Budgetary Amendment – Furniture and Furnishings - **23T341**

During the budget preparation stages several budget lines related to furniture and furnishings were not funded. County Executive Byrne indicated that he would like to consider accommodating department requests sooner rather than later. Since we will have a surplus in the Central Services - Vehicle Leasing/Rental account we are proposing the following budgetary amendment that will fund a central services furniture account. The following budgetary amendment, with no fiscal impact, is recommended to further the initiative of the Count Executive:

FROM:

01-1610-1016100-54210 Vehicle Leasing/Rental \$100,000.00

TO:

01-1610-10161000-52110 Furniture & Furnishings \$80,000.00
01-1610-10161000-52610 Furniture & Furnishings \$20,000.00

If the above request is approved, we will work with all departments to place orders as soon as possible. We anticipate that by aggregating the expense and compiling a larger order we will realize a volume discount.

If you have any questions or require additional information, please give me a call. Also, I am available to attend the Audit Committee Meeting if necessary.

cc: James Burpoe, Deputy County Executive
Michele Alfano-Sharkey, County Auditor

23T341

cc use
JSA

Rec'd

#9

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST # 767**

TO: Commissioner of Finance

FROM: William A. Orr, Jr., Senior Fiscal Manager

DEPT: Health

DATE: October 19, 2023

2023 OCT 20 AM 9:56
 LEGISLATURE
 PUTNAM COUNTY
 CARROLL, NY

I hereby request approval for the following transfer of funds:

| FROM ACCOUNT # / NAME | TO ACCOUNT # / NAME | AMOUNT | PURPOSE |
|---|---|--------------|---|
| 10296000-54678 Preschool- Leased Transportation | 10296000-54441 Preschool-Parent Travel Itinerant Services | \$170,000.00 | See attached verbiage from Valerie Kurtz, Supervisor of Early Intervention and Preschool Programs. |

2023 Fiscal Impact \$ 0.00

2023 Fiscal Impact \$ 0.00

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit / Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T343

TO: William Orr, Fiscal Manager
 FROM: Valerie Kurtz, Supervisor of Early Intervention and Preschool Programs
 RE: Budget Deficits
 DATE: October 19, 2023

This memo is to explain the budget deficit that Preschool Program has encountered. The account for Center-based and SEIT does not have enough funds to last the calendar year. This was unforeseen as the New York State Education Department has increased the SEIT rate by \$3 per a half hour and many of our Center based programs tuition rates were also increased. The number of children that attend of one of our Center-Based Programs has increased due to various reasons, such as, post covid, increase in population of the Spanish speaking community, and limited space in our head start and community daycares.

Below you will find the number of children enrolled in our Preschool Program and the increased number of children attending a Center-Based program. The list also encompasses the main programs that service most of our children and their increased rates that occurred in 2023.

| School Year | Children Enrolled | Children in Center-Based | Children Receiving SEIT | Easter Seals Program (per a child) | Elizabeth Seton (Per a Child) | Parkside (per a child) | JCC Of Mid Westchester (Per a Child) |
|-------------|-------------------|--------------------------|-------------------------|------------------------------------|-------------------------------|------------------------|--------------------------------------|
| 2022 | 277 | 86 | 78 | \$41,029.00 | \$68,606.00 | \$46,159.00 | \$46,589.00 |
| 2023 | 281 | 107 | 76 | \$43,593.00 | \$72,894.00 | \$49,044.00 | \$49,501.00 |

At the end of September of this school year, we noticed the increase in 21 children attending Center-Based programs and that NYSED increased the program rates averaging \$50,000.00 per a child.

As above, this information was given to us sporadically as the School Districts submitted the children's IEP (Individual Educational Plan) for the start of the school year.

In 2022, there were 309 children receiving Itinerant services and as of September 2023 there are 267. The number of children has decreased; however, most of these children are receiving multiple services from different disciplines. For example, Speech, Occupational Therapy and Physical Therapy.

So, overall, less children but more sessions of services are being provided.

Please feel free to contact me with any questions and or concerns.

23T343




cc all
AAA

#10

PUTNAM COUNTY EXECUTIVE | KEVIN M. BYRNE

TO: Putnam County Legislature

FROM: Kevin M. Byrne
County Executive 

DATE: October 20, 2023

RE: Proposed Resolution Providing an Exemption from Sales Tax for Certain Clothing and Footwear

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2023 OCT 20 PM 1:06

Please see on the next page a draft resolution for your consideration, providing an exemption from sales tax for certain clothing and footwear in Putnam County pursuant to Article 29 of the New York State Tax Law. Included for review are additional documents from the NYS Tax and Finance with greater detail on the program, including statutory deadlines for submission to the State and examples of eligible purchases.

By adopting this exemption, Putnam County would be electing to exempt clothing and footwear, as well as certain items used to make or repair exempt clothing, sold for less than \$110 per item or pair from the Putnam County 4% sales tax and the 3/8% Metropolitan Commuter Transportation District (MCTD) tax. These items are already exempt from the 4% New York State sales tax. Putnam County would join New York City and nine counties in the State that have opted into this program, providing the potential for much greater financial relief to Putnam County residents as a result of the 2018 U.S Supreme Court decision, South Dakota v. Wayfair, which cleared the way for an online sales tax.

The 2024 Tentative Budget accounts for the adoption of this resolution.

If passed within the required State deadlines, this resolution would be effective on March 1, 2024, in accordance with New York State Tax Law. New York State requires that any county who enacts this resolution must send a certified copy to the NYS Commissioner of Taxation and Finance postmarked at least 90 days prior to March 1st. As such, I am respectfully requesting that this resolution be considered during the next Audit Committee meeting on October 26th, with the intention of it reaching the floor on the next full Legislative Committee meeting scheduled in November.

RESOLUTION

of the

Legislature of the County of Putnam, providing an exemption from sales and compensating use taxes for receipts from retail sales of, and consideration given or contracted to be given for, certain clothing and footwear, pursuant to the authority of Article 29 of the Tax Law of the State of New York.

Be it enacted by the Legislature of the County of Putnam, as follows:

SECTION 1. Subdivision (a) of section six of Resolution No. 85, of 1977, as amended, is amended by adding a new paragraph (19) to read as follows:

(19). Clothing and footwear described in paragraph (30) of subdivision (a) of section 1115 of the New York Tax Law.

SECTION 2. This resolution shall take effect March 1, 2024, and shall apply in accordance with applicable transitional provisions of the New York Tax Law.

MAILING INSTRUCTIONS AND DEADLINES

This enactment can only take effect March 1 of any year. In order for the enactment to take effect, Tax Law §1210(d) requires that the locality must adopt the enactment and send a certified copy of it by certified or registered mail to the Commissioner of Taxation and Finance postmarked at least 90 days prior to the March 1 effective date. The Commissioner may reduce the 90-day notice requirement period to not less than 30 days if the locality requests a waiver in writing. The request for a waiver may be included in the cover letter accompanying the enactment and may use the following form:

[Locality] requests that the Commissioner waive and reduce the 90-day notice requirement to not less than 30 days pursuant to Tax Law § 1210(d), so that this resolution may take effect on [DATE].

The locality must adopt it and send a certified copy of it by certified or registered mail to the Commissioner of Taxation and Finance postmarked no later than the deadlines described above. Mail the certified copy, with the clerk's raised seal, to:

Office of Counsel
New York State Department of Taxation and Finance
Building 9, Room 228
W.A. Harriman State Campus
Albany, New York 12227

NOTE: - Certified copies of the enactment must also be filed with the Secretary of State, the State Comptroller and the county or city clerk, as the case may be, within five days of enactment, pursuant to section 1210(e) of the Tax Law.

Please also note that, if a county or city located in the Metropolitan Commuter Transportation District (MCTD) elects this exemption, such exemption will automatically also apply to the three-eighths percent rate of State sales and compensating use taxes imposed in the portion of the MCTD in such county or city. Pursuant to Tax Law § 1109(g), the locality would then be required to pay monthly to the State Comptroller, for the benefit of the Mass Transportation Operating Assistance Fund, an amount equal to one-half of the three-eighths percent rate of taxes on such clothing and footwear foregone by the MCTD, as certified to the Comptroller by the Commissioner of Taxation and Finance.

MODEL ENACTMENT
ELECTION of YEAR-ROUND CLOTHING and FOOTWEAR EXEMPTION

This Model Enactment has been prepared by the Commissioner of Taxation and Finance for use by cities of less than one million or counties to **elect** the year-round clothing and footwear exemption from their sales and compensating use taxes to be effective March 1 of any year. Please note the deadlines carefully.

RESOLUTION¹

of the

Legislature² of the County³ of _____⁴, providing an exemption from sales and compensating use taxes for receipts from retail sales of, and consideration given or contracted to be given for, certain clothing and footwear, pursuant to the authority of Article 29 of the Tax Law of the State of New York.

Be it enacted by the Legislature² of the County³ of _____⁴, as follows:

SECTION 1. Subdivision (a) of section six of Resolution⁵ No. _____⁶, of _____⁶, as amended⁷, is amended by adding a new paragraph (____)⁸ to read as follows:

(____)⁸. Clothing and footwear described in paragraph (30) of subdivision (a) of section 1115 of the New York Tax Law.

SECTION 2. This resolution¹ shall take effect March 1, 20____,⁹ and shall apply in accordance with applicable transitional provisions of the New York Tax Law.

PLEASE FILL IN THE BLANKS AND REMOVE THE FOOTNOTES.

¹ Substitute the term "local law" or "ordinance" for the term "resolution" if the local legislative body is to pass a local law or an ordinance rather than a resolution. Please note that a local law can only be amended by local law; an ordinance can be amended by ordinance or local law; and a resolution can be amended by local law, ordinance or resolution.

² Insert proper title of legislative body.

³ Insert correct designation of county or city.

⁴ Insert name of county or city.

⁵ Substitute the term "local law" or "ordinance" for the term "resolution" if the local enactment being amended is a local law or an ordinance rather than a resolution.

⁶ Insert the identifying number and year of the locality's original sales tax enactment being amended.

⁷ Retain this phrase if the enactment being amended has been previously amended.

⁸ Insert the next number following the latest paragraph in subdivision (a) of section 6 of the locality's enactment.

⁹ Insert the year.



Sales and Use Tax Rates on Clothing and Footwear Effective June 1, 2023

Clothing, footwear, and items used to make or repair exempt clothing sold for less than \$110 per item or pair are exempt from the New York State 4% sales tax, the local tax in those localities that provide the exemption, and the 3/8% Metropolitan Commuter Transportation District (MCTD) tax within the exempt localities in the MCTD.

The MCTD consists of the city of New York and the counties of Dutchess, Nassau, Orange, Putnam, Rockland, Suffolk, and Westchester.

The exemption applies only to clothing and footwear worn by humans. It also applies to most fabric, thread, yarn, buttons, snaps, hooks, zippers, and similar items that become a physical component part of exempt clothing, or that are used to make or repair exempt clothing.

The following are not eligible for exemption:

- Clothing and footwear that sold for \$110 or more per item or pair.

- Costumes or rented formal wear.
- Items made from pearls, precious or semi-precious stones, jewels, or metals, or imitations thereof, that are used to make or repair clothing eligible for exemption.
- Athletic equipment.
- Protective devices, such as motorcycle helmets.

For more information, see Tax Bulletin *Lists of Exempt and Taxable Clothing, Footwear, and Items Used to Make or Repair Exempt Clothing* (TB-ST-530).

Use this publication to determine the applicable sales tax rates in each county and city that imposes sales tax.

Any items changed from the previous version appear in ***boldface italics***.

Part 1 – Jurisdictions that provide for this exemption

Sales of eligible clothing and footwear costing less than \$110 in the jurisdictions below are fully exempt from all state and local sales and use tax (including the MCTD tax).

| Taxing jurisdiction | Tax rate % |
|--|------------|
| Chautauqua County | 0 |
| Chenango County (<i>outside the city of Norwich</i>) | 0 |
| Columbia County | 0 |
| Delaware County | 0 |
| Dutchess County | 0 |
| Greene County | 0 |
| Hamilton County | 0 |
| Monroe County | 0 |
| Tioga County | 0 |
| New York City | 0 |

Part 2 – Jurisdictions that do not provide for the local exemption

Sales of eligible clothing and footwear costing less than \$110 in the jurisdictions below are subject to a local tax.

| Taxing jurisdiction | Tax rate % |
|--|------------|
| Albany County | 4 |
| Allegany County | 4½ |
| Broome County | 4 |
| Cattaraugus County (outside the following) | 4 |
| Olean (city) | 4 |
| Salamanca (city) | 4 |
| Cayuga County (outside the following) | 4 |
| Auburn (city) | 4 |
| Chemung County | 4 |
| Norwich (city) (Chenango County) | 1½ |
| Clinton County | 4 |
| Cortland County | 4 |
| Erie County | 4¾ |
| Essex County | 4 |
| Franklin County | 4 |
| Fulton County (outside the following) | 4 |
| Gloversville (city) | 4 |
| Johnstown (city) | 4 |
| Genesee County | 4 |
| Herkimer County | 4¼ |
| Jefferson County | 4 |
| Lewis County | 4 |
| Livingston County | 4 |
| Madison County (outside the following) | 4 |
| Oneida (city) | 4 |
| Montgomery County | 4 |
| Nassau County | 4⅝ |
| Niagara County | 4 |
| Oneida County (outside the following) | 4¾ |
| Rome (city) | 4¾ |
| Utica (city) | 4¾ |
| Onondaga County | 4 |
| Ontario County | 3½ |

| Taxing jurisdiction | Tax rate % |
|---|------------|
| Orange County | 4⅙ |
| Orleans County | 4 |
| Oswego County (outside the following) | 4 |
| Oswego (city) | 4 |
| Otsego County | 4 |
| Putnam County | 4⅜ |
| Rensselaer County | 4 |
| Rockland County | 4⅜ |
| St. Lawrence County (outside the following) | 4 |
| Ogdensburg (city) | 4 |
| Saratoga County (outside the following) | 3 |
| Saratoga Springs (city) | 3 |
| Schenectady County | 4 |
| Schoharie County | 4 |
| Schuyler County | 4 |
| Seneca County | 4 |
| Steuben County | 4 |
| Suffolk County | 4⅝ |
| Sullivan County | 4 |
| Tompkins County (outside the following) | 4 |
| Ithaca (city) | 4 |
| Ulster County | 4 |
| Warren County (outside the following) | 3 |
| Glens Falls (city) | 3 |
| Washington County | 3 |
| Wayne County | 4 |
| Westchester County (outside the following) | 4⅜ |
| Mount Vernon (city) | 4⅜ |
| New Rochelle (city) | 4⅜ |
| White Plains (city) | 4⅜ |
| Yonkers (city) | 4⅞ |
| Wyoming County | 4 |
| Yates County | 4 |

Need help?



Visit our website at www.tax.ny.gov

- get information and manage your taxes online
- check for new online services and features

Telephone assistance

Sales Tax Information Center: 518-485-2889

To order forms and publications: 518-457-5431

Text Telephone (TTY) or TDD equipment users: Dial 7-1-1 for the New York Relay Service



Clothing and Footwear Exemption

Introduction

Clothing and footwear sold for less than \$110 per item or pair and items used to make or repair this clothing are exempt from the New York State 4% sales and use taxes. The exemption does not apply to local sales and use taxes unless the county or city imposing the taxes elects to provide the exemption.

The exemption also applies to the $\frac{3}{8}$ % Metropolitan Commuter Transportation District (MCTD) tax, but only within localities in the MCTD that have elected to provide the exemption.

See Publication 718-C, *Sales and Use Tax Rates on Clothing and Footwear*, for:

- a listing of local jurisdictions that provide the exemption; and
- a listing of local jurisdictions that do not provide the exemption, along with their applicable tax rates.

A county or city may change its election to provide or not provide the exemption; however, any change can take effect only on March 1 of each year.¹

Exempt purchases

This exemption applies to articles of clothing and footwear worn by humans that sell for less than \$110 per item or pair, regardless of the total dollar value of all exempt items purchased. Examples of exempt items include:

- aerobic clothing;
- athletic uniforms or clothing (but not equipment such as mitts, helmets, and pads);
- bathing suits;
- blouses;
- boots (climbing, fishing, riding, ski, waders);
- coats and wraps;
- dresses;
- hats;
- hosiery;
- slacks;
- shirts;
- shoes (ballet, bicycle, bowling, cleated, football, golf, jazz, soccer, etc.);
- sleepwear;
- underwear.

The exemption also applies to most fabric, thread, yarn, buttons, snaps, hooks, zippers, and similar items that are used to make or repair exempt clothing and become a part of the exempt clothing. However, such items are not exempt if they are made from pearls,

¹ To receive email notifications of any sales tax rate changes, including notification of when a locality changes its election to provide or not provide the clothing and footwear exemption, sign up for our email [Subscription Service](#) on our website.

precious or semi-precious stones, jewels or metals, or imitations thereof, even if the item sells for less than \$110.

Example: You purchase two shirts, two pairs of pants, and a dress. Each item costs less than \$110, but the total amount of the purchase is \$190. All the items purchased qualify for the exemption since each individual item costs less than \$110.

Taxable purchases

Not all items worn on the body qualify as exempt clothing or footwear. Examples of taxable items include:

- costumes and rented formal wear (e.g., Halloween costumes, tuxedos);
- jewelry, watches, and similar accessories;
- equipment items (e.g., tool belts, hard hats, and sport, bicycle, and motorcycle helmets);
- protective goggles, safety glasses (other than prescription), masks, or pads for sport or occupational use;
- hockey and baseball fielders' gloves or mitts;
- ice skates and roller skates.

For a detailed list of exempt and taxable items, see Tax Bulletin [Lists of Exempt and Taxable Clothing, Footwear, and Items Used to Make or Repair Exempt Clothing \(TB-ST-530\)](#).

Note: A Tax Bulletin is an informational document designed to provide general guidance in simplified language on a topic of interest to taxpayers. It is accurate as of the date issued. However, taxpayers should be aware that subsequent changes in the Tax Law or its interpretation may affect the accuracy of a Tax Bulletin. The information provided in this document does not cover every situation and is not intended to replace the law or change its meaning.

References and other useful information

Tax Law: Sections 1101(b)(15) and 1115(a)(30)

Memoranda:

[TSB-M-06\(6\)S](#), *Year-Round Sales and Use Tax Exemption of Clothing, Footwear, and Items Used to Make or Repair Exempt Clothing (Effective April 1, 2006)*

[TSB-M-12\(3\)S](#), *State Sales Tax Exemption for Clothing and Footwear Costing less than \$110 is Restored Effective April 1, 2012*

Publications: [Publication 718-C](#), *Sales and Use Tax Rates on Clothing and Footwear*

Bulletins: [Lists of Exempt and Taxable Clothing, Footwear, and Items Used to Make or Repair Exempt Clothing \(TB-ST-530\)](#)



Lists of Exempt and Taxable Clothing, Footwear, and Items Used to Make or Repair Exempt Clothing

Clothing, footwear, and items used to make or repair exempt clothing sold for less than \$110 per item or pair are exempt from the New York State 4% sales tax, the local tax in localities that provide the exemption, and the $\frac{3}{8}$ % Metropolitan Commuter Transportation District (MCTD) tax within exempt localities in the MCTD. See [Publication 718-C, Sales and Use Tax Rates on Clothing and Footwear](#), for:

- a listing of local jurisdictions that provide the exemption; and
- a listing of local jurisdictions that do not provide the exemption, along with their applicable tax rates.

The following charts list examples of exempt and taxable clothing, footwear, and items used to make or repair exempt clothing.

Exempt items

| | | |
|--|---|--|
| Aerobic clothing | Formal clothing (unless rented) | Shawls and wraps |
| Antique clothing (for wear) | Fur clothing | Shirts |
| Aprons | Garters/garter belts | Shoes (ballet, bicycle, bowling, cleated, football, golf, jazz/dance, soccer, track, etc.) |
| Arm warmers | Girdles | Shoe inserts |
| Athletic supporters | Gloves (batting, bicycle, dress [unless rented], garden, golf, ski, tennis, work) | Shoe laces |
| Athletic or sport uniforms or clothing (but not equipment such as mitts, helmets and pads) | Graduation caps and gowns (unless rented) | Shoulder pads for dresses, jackets, etc. (but not athletic or sport protective pads) |
| Bandannas | Gym suits | Shower caps |
| Bathing caps | Hand muffs | Ski masks |
| Bathing suits | Handkerchiefs | Sleepwear |
| Beach caps and coats | Hats | Slippers |
| Belt buckles | Hosiery (panty hose, peds, etc.) | Sneakers |
| Belts/suspenders | Insoles | Socks |
| Bibs (baby) | Jeans | Sports clothing and uniforms (but not equipment such as mitts, helmets, and pads) |
| Blouses | Jogging suits | Stockings |
| Boots (climbing, fishing, riding, ski, waders) | Lab coats | Support hosiery |
| Bridal gowns and veils (unless rented) | Leg warmers | Suspenders |
| Caps | Leotards | Sweat bands |
| Coats and wraps | Lingerie | Sweat suits |
| Corset laces | Pajamas | Ties/neckwear |
| Coveralls | Pants (slacks, jeans, etc.) | Tights |
| Diapers (adult - including disposable) | Ponchos | Tuxedos (unless rented) |
| Diapers (children - including disposable) | Prom dress (unless rented) | Underwear |
| Dress shields | Rain wear | Uniforms (occupational, military, scouting, sport) |
| Dresses | Receiving blankets | Wet and dry suits |
| Ear muffs | Religious clothing | Yard goods, and notions ¹ |
| Eyeglasses (prescription - including goggles, safety and sun glasses) | Rented uniforms (unless formal wear/costume) | |
| | Riding pants | |
| | Robes | |
| | Scarves | |
| | Scout uniforms | |

Taxable items

| | | |
|--|--|--|
| Antique clothing (collectible, not for wear) | Jewelry | Shin guards and padding |
| Barrettes | Key cases | Shoulder pads (football, hockey, etc.) |
| Bobby pins | Mitts (baseball fielder's glove, hockey, etc.) | Sunglasses (nonprescription) |
| Costumes | Party costumes | Umbrellas |
| Crib blankets | Personal flotation devices | Wallets |
| Elastic ponytail holders | Protective masks (athletic, sport, or occupational) | Watch bands |
| Goggles (nonprescription) | Roller skates | Watches |
| Hair bows | Safety glasses | Wigs |
| Hair clips | (nonprescription) | Yard goods and notions ¹ |
| Handbags and purses | Sewing accessories (not an integral part of clothing such as chalk, instruction books, knitting needles, measuring tapes, needles, patterns, scissors, pins, thimbles) | |
| Headbands (sweatbands are exempt) | | |
| Helmets (sport, motorcycle, bicycle, etc.) | | |
| Ice skates | | |
| In-line skates | | |

See also Tax Bulletin *Clothing and Footwear Exemption* (TB-ST-122).

Note: A Tax Bulletin is an informational document designed to provide general guidance in simplified language on a topic of interest to taxpayers. It is accurate as of the date issued. However, taxpayers should be aware that subsequent changes in the Tax Law or its interpretation may affect the accuracy of a Tax Bulletin. The information provided in this document does not cover every situation and is not intended to replace the law or change its meaning.

References and other useful information

Tax Law: Sections 1101(b)(15) and 1115(a)(30)

Publications: Publication 718-C, *Sales and Use Tax Rates on Clothing and Footwear*

Bulletins: *Clothing and Footwear Exemption* (TB-ST-122)

¹ Yard goods and notions (fabric, thread, yarn, buttons, snaps, hooks, zippers and like items) used or consumed to make or repair exempt clothing which become a physical component part of the clothing are generally exempt.

From 2024 Executive
Budget Proposal 10/5/23

cc: [unclear]
A+B

TO: Putnam County Legislature

FROM: Kevin M. Byrne
County Executive

DATE: October 5, 2023

RE: Proposed Resolution Providing an Exemption from Sales Tax for certain Clothing and Footwear

Please see on the next page a draft resolution for your consideration, providing an exemption from sales tax for certain clothing and footwear in Putnam County pursuant to Article 29 of the New York State Tax Law. Included for review are additional documents from the NYS Tax and Finance with greater detail on the program, including statutory deadlines for submission to the state and examples of eligible purchases.

By electing to adopt this year-round exemption, clothing and footwear, as well as certain items used to make or repair exempt clothing, sold for less than \$110 per item or pair are exempt from the County 4% sales tax and the 3/8% Metropolitan Commuter Transportation District (MCTD) tax in addition to being already exempt from the 4% New York State sales tax. In addition to New York State, New York City and nine counties in the state have opted into this program, which now has the potential for much greater financial relief for Putnam County residents due to the 2018 South Dakota v. Wayfair decision in the U.S. Supreme Court concerning online sales tax.

The 2024 Tentative Budget accounts for the adoption of this resolution.

If passed within required state deadlines, this resolution would be effective on March 1st, 2024, in accordance with New York State Tax Law. However, New York State requires that any county who enacts this resolution must send a certified copy to the Commissioner of Taxation and Finance postmarked at least 90 days prior to March 1st. As such, I am respectfully requesting this resolution be considered during the next Audit Committee meeting on October 26th, with the intention of it reaching the floor on the next full Legislative Committee meeting scheduled in November.

RESOLUTION

of the

Legislature of the County of Putnam, providing an exemption from sales and compensating use taxes for receipts from retail sales of, and consideration given or contracted to be given for, certain clothing and footwear, pursuant to the authority of Article 29 of the Tax Law of the State of New York.

Be it enacted by the Legislature of the County of Putnam, as follows:

SECTION 1. Subdivision (a) of section six of Resolution No. 85, of 1977, as amended, is amended by adding a new paragraph (19) to read as follows:

(19). Clothing and footwear described in paragraph (30) of subdivision (a) of section 1115 of the New York Tax Law.

SECTION 2. This resolution shall take effect March 1, 2024, and shall apply in accordance with applicable transitional provisions of the New York Tax Law.

DRAFT

BUDGET, FINANCE & PERSONNEL

RESOLUTION NO. 2021198

RE: RESOLUTION OF THE LEGISLATURE OF THE COUNTY OF DUTCHESS, PROVIDING AN EXEMPTION FROM SALES AND COMPENSATING USE TAXES FOR RECEIPTS FROM RETAIL SALES OF, AND CONSIDERATION GIVEN OR CONTRACTED TO BE GIVEN FOR, CERTAIN CLOTHING AND FOOTWEAR, PURSUANT TO THE AUTHORITY OF ARTICLE 29 OF THE TAX LAW OF THE STATE OF NEW YORK

Legislators PULVER, TRUITT, BOLNER, SAGLIANO, HOUSTON, GARITO, CAVACCINI, POLASEK, PAOLONI, HAUSER, and CASWELL offer the following and move its adoption:


Be it enacted by the Legislature of the County of Dutchess, as follows:

SECTION 1. Subdivision (a) of section six of Resolution No. 598 of 1975, as amended, is amended by adding a new paragraph (19) to read as follows:

(19) Clothing and footwear described in paragraph (30) of subdivision (a) of section 1115 of the New York Tax Law.

SECTION 2. This resolution shall take effect on March 1, 2022, and shall apply in accordance with applicable transitional provisions of the New York Tax Law.

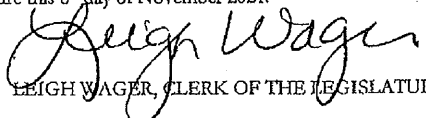
CA-130-21
EMW/kvh
G-0847
10/21/21
Fiscal Impact: See attached statement

APPROVED

MARCUS J. MOLINARO
COUNTY EXECUTIVE
Date 11/19/2021

STATE OF NEW YORK
ss:
COUNTY OF DUTCHESS

This is to certify that I, the undersigned Clerk of the Legislature of the County of Dutchess have compared the foregoing resolution with the original resolution now on file in the office of said clerk, and which was adopted by said Legislature on the 8th day of November 2021, and that the same is a true and correct transcript of said original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Legislature this 8th day of November 2021.


LEIGH WAGER, CLERK OF THE LEGISLATURE

FISCAL IMPACT STATEMENT

NO FISCAL IMPACT PROJECTED

APPROPRIATION RESOLUTIONS
(To be completed by requesting department)

Total Current Year Cost \$ _____

Total Current Year Revenue \$ _____
and Source

Source of County Funds *(check one)*: Existing Appropriations, Contingency,
 Transfer of Existing Appropriations, Additional Appropriations, Other *(explain)*.

Identify Line Items(s):

Related Expenses: Amount \$ _____

Nature/Reason:

Anticipated Savings to County: _____

Net County Cost (this year): _____
Over Five Years: _____

Additional Comments/Explanation:

It is projected the impact of the sales tax exemption on Clothing and Footwear under \$110 will reduce revenue annually \$14,300,000 or \$11,900,000 in 2022 as it will be implemented March 1, 2022. This reduction is based on the 2022 sales tax projection and is included in the 2022 Executive Budget. Additionally, based on this projection the County is required to pay the MTA for 1/2 of their loss of sales tax for the exemption. It is estimated the impact will be about \$595,000 in 2021 and \$715,000 annually. The sales tax reduction and the required payment to the MTA are included in the 2022 Executive Budget.

Prepared by: Jessica White, Budget Director

Prepared On: 10/15/2021

MODEL ENACTMENT
ELECTION of YEAR-ROUND CLOTHING and FOOTWEAR EXEMPTION

This Model Enactment has been prepared by the Commissioner of Taxation and Finance, pursuant to section 1257 of the Tax Law, for use by cities of less than one million or counties to elect the year-round clothing and footwear exemption from their sales and compensating use taxes to be effective March 1 of any year. Please note the deadlines carefully.

RESOLUTION¹

of the
Legislature² of the County³ of _____⁴, providing an exemption from sales and compensating use taxes for receipts from retail sales of, and consideration given or contracted to be given for, certain clothing and footwear, pursuant to the authority of Article 29 of the Tax Law of the State of New York.

Be it enacted by the Legislature² of the County³ of _____⁴, as follows:

SECTION 1. Subdivision (a) of section six of Resolution⁵ No. _____⁶, of _____⁶, as amended⁷, is amended by adding a new paragraph (____)⁸ to read as follows:

(____)⁸. Clothing and footwear described in paragraph (30) of subdivision (a) of section 1115 of the New York Tax Law.

SECTION 2. This resolution¹ shall take effect March 1, 20__⁹ and shall apply in accordance with applicable transitional provisions of the New York Tax Law.

¹ Substitute the term "local law" or "ordinance" for the term "resolution" if the local legislative body is to pass a local law or an ordinance rather than a resolution. Please note that a local law can only be amended by local law; an ordinance can be amended by ordinance or local law; and a resolution can be amended by local law, ordinance or resolution.

² Insert proper title of legislative body.

³ Insert correct designation of county or city.

⁴ Insert name of county or city.

⁵ Substitute the term "local law" or "ordinance" for the term "resolution" if the local enactment being amended is a local law or an ordinance rather than a resolution.

⁶ Insert the identifying number and year of the locality's original sales tax enactment being amended.

⁷ Retain this phrase if the enactment being amended has been previously amended.

⁸ Insert the next number following the latest paragraph in subdivision (a) of section 6 of the locality's enactment.

⁹ Insert the year.

PLEASE FILL IN THE BLANKS AND REMOVE THE FOOTNOTES.

This enactment can only take effect March 1 of any year. In order for the ELECTION to take effect, section 1210(d) of the Tax Law provides that the locality must adopt the enactment and send a certified copy of it by certified or registered mail to the Commissioner of Taxation and Finance postmarked at least 90 days prior to March 1, or by December 1 preceding the effective date. Upon written request, the Commissioner may waive and reduce the minimum 90 day period to not less than 30 days if the Commissioner finds that doing so would be consistent with the Commissioner's duties under Article 29 of the Tax Law. This would allow a mailing by January 30 to meet the minimum 30-day requirement if a waiver is to be granted. These deadlines are statutory and cannot be extended. Mail the certified copy, with the clerk's raised seal, to:

Deborah R. Liebman, Esq.
Deputy Counsel
New York State Department of Taxation and Finance
Building 9, Room 228
W.A. Harriman State Campus
Albany, New York 12227

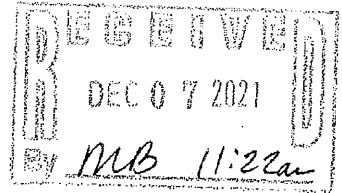
NOTE - Certified copies of the enactment **must** also be filed with the Secretary of State, the State Comptroller and the county or city clerk as the case may be, within five days of enactment, pursuant to section 1210(e) of the Tax Law.

Please also note that, if a county or city located in the Metropolitan Commuter Transportation District (MCTD) elects the year-round exemption, such exemption will automatically also apply to the three-eighths percent rate of State sales and compensating use taxes imposed in the portion of the MCTD in such county or city. Pursuant to section 1109(g) of the Tax Law, such locality would then be required to pay monthly to the State Comptroller, for the benefit of the Mass Transportation Operating Assistance Fund, an amount equal to one-half of the three-eighths percent rate of taxes on such clothing and footwear foregone by the MCTD, as certified to the Comptroller by the Commissioner of Taxation and Finance.



Department of
Taxation and Finance

OFFICE OF COUNSEL



December 3, 2021

Leigh Wager
Clerk
Dutchess County Legislature
22 Market Street
Poughkeepsie, NY 12601

Re: Local Resolution No. 2021198 Adopted November 8, 2021
Our File No. L-25152

Dear Leigh Wager:

This letter acknowledges the Department of Taxation and Finance's receipt of a certified copy of Local Resolution No. 2021198 adopted November 8, 2021, which was sent to the Department's Deputy Counsel at her office in Albany by certified mail on November 19, 2021. This resolution exempts clothing and footwear sold for less than \$110 in Dutchess County from the County's local sales tax. This exemption has been drafted and mailed in accordance with applicable provisions of law and takes effect on March 1, 2022.

Pursuant to Tax Law § 1210(e), the county must also file certified copies of the enactment with the Dutchess County Clerk, the Secretary of State, and the State Comptroller.

Very truly yours,

AMANDA HILLER
Deputy Commissioner and Counsel

BY:

Adam L. Roberts
Senior Attorney

Budget, Finance, and Personnel Committee Roll Call

| District | Name | Yes | No |
|---|---------------|--------|----|
| District 19 - Towns of North East, Stanford, Pine Plains, Milan | Pulver* | ✓ | |
| District 13 - Towns of LaGrange, East Fishkill, and Wappinger | Bolner* | | |
| District 12 - Town of East Fishkill | Metzger* | | |
| District 6 - Town of Poughkeepsie | Edwards* | absent | |
| District 18 - City of Beacon and Town of Fishkill | Page* | absent | |
| District 2 - Towns of Pleasant Valley and Poughkeepsie | Sagliano (VC) | | |
| District 3 - Town of LaGrange | Polasek | | |
| District 5 - Town of Poughkeepsie | Keith | | |
| District 7 - Towns of Hyde Park and Poughkeepsie | Truitt (C) | | |
| District 9 - City of Poughkeepsie | Johnson | absent | |
| District 10 - City of Poughkeepsie | Atkins | | |
| District 21 - Town of East Fishkill | Caswell | | |

Present: 9
 Absent: 3
 Vacant: 0

Resolution: ✓
 Motion: —

Total: 9 0
 Yes No
 Abstentions: 0

2021198 RESOLUTION OF THE LEGISLATURE OF THE COUNTY OF DUTCHESS, PROVIDING AN EXEMPTION FROM SALES AND COMPENSATING USE TAXES FOR RECEIPTS FROM RETAIL SALES OF, AND CONSIDERATION GIVEN OR CONTRACTED TO BE GIVEN FOR, CERTAIN CLOTHING AND FOOTWEAR, PURSUANT TO THE AUTHORITY OF ARTICLE 29 OF THE TAX LAW OF THE STATE OF NEW YORK

NOVEMBER 4, 2021

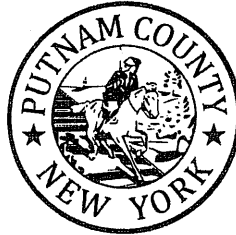
Roll Call Sheets

| District | Last Name | Yes | No |
|---|-----------|---------------|----|
| District 19 - Towns of North East, Stanford, Pine Plains, Milan | Pulver | ✓ | |
| District 13 - Towns of LaGrange, East Fishkill, and Wappinger | Bolner | | |
| District 12 - Town of East Fishkill | Metzger | | |
| District 6 - Town of Poughkeepsie | Edwards | | |
| District 18 - City of Beacon and Town of Fishkill | Page | | |
| District 1 - Town of Poughkeepsie | Llaverias | | |
| District 2 - Towns of Pleasant Valley and Poughkeepsie | Sagliano | | |
| District 3 - Town of LaGrange | Polasek | | |
| District 4 - Hyde Park | Lawler | | |
| District 5 - Town of Poughkeepsie | Keith | | |
| District 7 - Towns of Hyde Park and Poughkeepsie | Truitt | | |
| District 8 - City and Town of Poughkeepsie | Brendli | | |
| District 9 - City of Poughkeepsie | Johnson | <i>absent</i> | |
| District 10 - City of Poughkeepsie | Atkins | | |
| District 11 - Towns of Rhinebeck and Clinton | Kearney | <i>absent</i> | |
| District 14 - Town of Wappinger | Paoloni | | |
| District 15 - Town of Wappinger | Cavaccini | | |
| District 16 - Town of Fishkill and City of Beacon | Zernike | <i>absent</i> | |
| District 17 - Town and Village of Fishkill | McHoul | | |
| District 20 - Town of Red Hook/Tivoli | Munn | | |
| District 21 - Town of East Fishkill | Caswell | | |
| District 22 - Towns of Beekman and Union Vale | Garito | | |
| District 23 - Towns of Pawling, Beekman and East Fishkill | Hauser | | |
| District 24 - Towns of Dover and Union Vale | Surman | | |
| District 25 - Towns of Amenia, Washington, Pleasant Valley | Houston | | |

Present: 22 Resolution: ✓ Total: 22 0
 Absent: 3 Motion: Yes No
 Vacant: 0 Abstentions: 0

2021198 RESOLUTION OF THE LEGISLATURE OF THE COUNTY OF DUTCHESS,
 PROVIDING AN EXEMPTION FROM SALES AND COMPENSATING USE TAXES FOR
 RECEIPTS FROM RETAIL SALES OF, AND CONSIDERATION GIVEN OR
 CONTRACTED TO BE GIVEN FOR, CERTAIN CLOTHING AND FOOTWEAR,
 PURSUANT TO THE AUTHORITY OF ARTICLE 29 OF THE TAX LAW OF THE STATE
 OF NEW YORK


NOVEMBER 8, 2021



#11

PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

Memorandum

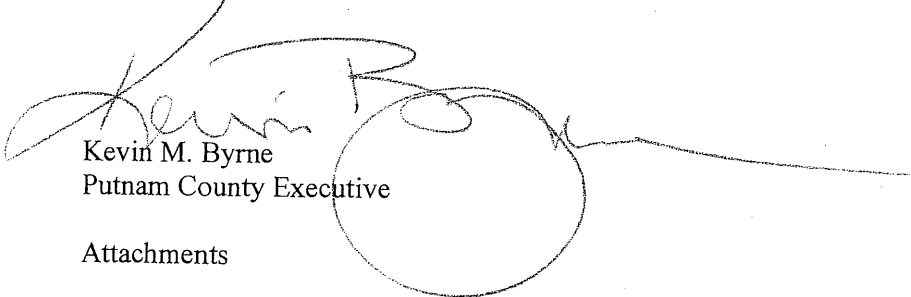
DATE: September 22, 2023
TO: Ms. Diane Schonfeld
Clerk, Putnam County Legislature
FROM: County Executive Kevin Byrne 
SUBJECT: Appointment and Personnel Updates

It is my privilege to appoint Ms. Barbara Barosa as Interim Commissioner of the Department of Planning, Development and Public Transportation effective September 25, 2023, and in accordance with §5.01 of the Putnam County Charter shall be named Commissioner of Department of Planning, Development and Public Transportation following confirmation by the County Legislature. I recommend that her salary be set at \$123,245, which is a four percent reduction of the budgeted 2023 salary for the position.

Ms. Barosa has extensive experience in the planning and development field and has worked in Putnam County Government since November 2013, now serving in the position of Principal Planner. This decision comes after a thorough vetting and interview process conducted by our interview committee consisting of a diverse group of professionals. I respectfully ask that the appointment of Ms. Barosa be placed on the agenda for the next appropriate Legislative Committee meeting with the intention that the position be voted on during the full Legislative Committee meeting scheduled afterwards. Attached is Ms. Barosa's resume and application for your review.

Thank you for your detailed attention.

Respectfully submitted,


Kevin M. Byrne
Putnam County Executive

Attachments

cc: Paul Eldridge, Personnel Director

2023 SEP 22 PM 4: 31
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

June 6, 2023

Honorable County Executive Kevin M. Byrne
C/O Personnel Director Paul Eldridge
Putnam County Department of Personnel
118 Old Route 6
Carmel, NY 10512

Dear Mr. Byrne,

I would like to express my sincere interest in being considered for the posted Commissioner of Planning, Development and Public Transportation position. Please accept this letter and attached resume as my application for this position.

I have thoroughly enjoyed serving for over nine years as Putnam County's Senior Planner and now as Principal Planner. I would welcome the opportunity to further work towards defining and developing your vision for Putnam County. I am an American Planning Association (APA) certified professional planner with more than seventeen years of experience in a wide variety of fields, including as an environmental planner for New York City Department of Environmental Protection and as the Somers Town Planner. My work experience with Putnam County includes applying for and receiving significant planning and transportation grants, working with Village officials for the Brewster Revitalization project for the Village of Brewster, managing the Census 2020 outreach, and administering County ZSR and SEQR reviews of local projects.

My comprehensive planning experience and in-depth knowledge of Putnam County have positioned me well to serve as Commissioner of Planning, Development and Public Transportation. Thank you in advance for your consideration and time. I look forward to speaking with you further regarding my qualifications.

Best regards,

Barbara Barosa

Barbara Barosa

BARBARA STUART BAROSA, AICP

(845)

@optonline.net

WORK EXPERIENCE:

Putnam County Department of Planning, Development & Public Transportation.

Principal Planner. Carmel, N.Y. January 2023 to present.

Senior Planner. Carmel, N.Y. November 2013 to January 2023.

- Responsible for writing County and local grants for federal and state public infrastructure and transportation projects, see attached for complete list of secured awards.
- Conducts all County Land Use Case Section 239 m and n reviews with approval authority pursuant to New York State General Municipal Law.
- Prepares all County's SEQR documents and reviews County's State Environmental Quality Review Act (SEQR) referrals.
- Provides technical assistance to local municipalities on matters of planning and zoning, including conducting semi-annual training seminars on land use development and planning issues for public officials, board members and the public.
- Through an Inter-Municipal Agreement, served as Planner for the Village of Brewster for the community revitalization initiative known as "Envision Brewster" from 2013 through 2016. Supervised, coordinated, and managed Brewster's 20-member Comprehensive Plan Committee. Co-wrote Brewster's 2015 update of their Comprehensive Plan, zoning updates, GEIS, and Urban Renewal Plan.
- Conducted County's 2020 Census public outreach campaign. Conducts information, referral and database management for the New York State Data Center, disseminating statistical data and demographic information on the County from the US Census.
- Delivers environmental education and training seminars, research studies of natural resources, and technical assistance to local municipalities and the public.
- Prepared County-wide Commercial Corridor Feasibility Study to guide the County and its nine municipalities in coordinating land uses, economic development, growth management, transportation and municipal infrastructure. Set up inter-municipal council comprised of local officials from each municipality to participate in formulating goals and objectives of study.
- Prepares County's MS4 Stormwater Management Program annual reports and files with New York State Department of Environmental Conservation (NYSDEC).
- Designated representative for the County on various regional councils including the New York Metropolitan Transportation Council (NYMTC) and the Mid-Hudson Valley Regional Economic Development Council (MHREDC). Represents office in meetings with local municipalities, State and federal agencies, consultants, interest groups and the public.
- Supervises planning assistants, secretarial and support staff in the preparation and management of records and reports, including grant management.
- Acts as County Civil Rights officer and prepares updates to Title VI Plan and DBE Goal Methodology. Prepares and submits County Civil Rights reports including semi-annual DBE report.

Ecological Analysis, LLC.

Senior Planner. Middletown, NY. February 2013 to November 2013.

- Project Manager/ Planner responsible for the planning and environmental review of the Grossingers' resort redevelopment project, Liberty, NY.
- Conducted zoning analyses for developers.

Town of Somers

Town Planner. Somers, NY. November 2001 to September 2004.

- Served as Department Head for the Town's Planning Department, supervising three Planning Department staff along with various consulting staff.
- Served as technical advisor to the Town Board, Planning Board, and Zoning Board of Appeals.
- Prepared technical reports and briefing memoranda on environmental, planning, and zoning issues for the Town Board and Town Supervisor.
- Reviewed site plan and subdivision applications for conformance with the Town Code as well as federal and state laws/ regulations.
- Prepared local law regulations for consideration and adoption, including Wetlands Protection law changes, a proposed Erosion and Sediment Control ordinance, and a Stonewall ordinance.
- Prepared Town's Phase II Stormwater Management Program (MS4), organized Town's first year implementation, and filed the first annual report with New York State Department of Environmental Conservation (NYSDEC).
- Prepared various grant applications including the Wood Street and Moseman Avenue stormwater projects, and New York City Department of Environmental Protection (NYCDEP) Preparation and Implementation of a Stormwater Management Program.
- Managed the Town's environmental review of the Eagle River subdivision.
- Initiated update to Town's Comprehensive Master Plan.
- Advised residents and applicants on planning and zoning issues, local planning policies and requirements.
- Prepared annual Planning Department budget.

Ecology & Environment, LLC

Senior Planner. New York, NY. May 2001 to November 2001.

- Researched, prepared analyses for and wrote environmental impact statements.
- Worked on technical analyses and prepared environmental assessments/ documents for various clients.
- Conducted field studies for proposed utility construction.
- Conducted land use, demographic and natural resources studies/ research.
- Wrote grants, requests for proposals (RFPs) and prepared budget estimates.
- Received certification in OSHA Hazardous Waste Operations program.
- Completed field level hazardous materials transportation coursework.

New York City Department of Environmental Protection
Office of Environmental Planning and Assessment

Planner/ Project Manager. Corona, NY. April 1997 to May 2001.

- Managed and coordinated various stages of proposed projects' planning and environmental reviews, including the rehabilitation of water pollution control plants, various upstate bridge and dam reconstruction projects, and city-wide development proposals in accordance with the City Environmental Quality Review (CEQR) process and the State Environmental Quality Review Act (SEQRA) regulations.
- Reviewed and prepared Environmental Impact Statements, including the Treatment of New York City's Delaware, Catskill, and Croton Reservoir Systems for the Control of Bacteria, Algae, Turbidity and Zebra Mussels; the Catskill/ Delaware Water Treatment, and the Bluebelt drainage programs including the Lemon Creek/ Sandy Brook Sanitary and Stormwater Drainage Plans.
- Coordinated DEP's environmental review of various City-wide applications including Trump Towers.
- Reviewed and prepared permit and ULURP applications.
- Prepared periodic briefing memoranda, correspondence and technical and non-technical reports.
- Supervised multi-disciplinary corps of technical consultants.
- Managed capital improvement project budgets, including the East River and Newtown Creek CSO projects.
- Represented office in meetings with other City departments and internal bureaus, State and federal agencies, upstate municipalities in NYC watershed, interest groups and the public.

Chenango County Department of Planning & Development.

Environmental Planning Intern. Norwich, NY. January 1996 to May 1996.

OTHER EXPERIENCE:

East Fishkill Zoning Board of Appeals

Appointed Board Member. East Fishkill, New York. 2011 to 2017.

Dutchess County Environmental Management Council

Appointed At-large member. Dutchess County, New York. 2013 to 2015.

Tarrytown Police Benevolent Association

Fund Drive Coordinator. Tarrytown, New York. May 2005 to May 2020.

EDUCATION:

Binghamton University, State University of New York. May 1996.

Bachelor of Arts. Double major in Political Science and Environmental Studies; specialization in Public Policy, Planning, Administration and Law.

Pace Land Use Law Center. Land Use Leadership Alliance program on Housing graduate. October 2014.

North Penn High School, Lansdale, PA. 1992.

MEMBERSHIPS:

AICP certification, American Planning Association. Certified Planner # 026814.

Various Successful Grant Funding – Putnam County

Total Funding Awarded

TAP (Transportation Alternatives Program)

ADA Transit Accessibility II (4 Sidewalks Project: 1-Carmel; 3-Brewster) \$400,000

Consolidated Funding Application (Empire State Development)

2015 Commercial Corridors Feasibility Study – ESD Planning Grant \$50,000
2016 Brewster Transit Oriented Development (Phase I) \$2,000,000
2017 Danbury-Brewster Sewer/Water Lines Infrastructure Project \$1,147,500

Congestion Mitigation and Air Quality (CMAQ)

Maybrook Bikeway I (Phase A) (Route 164 to Route 311) \$1,705,000
Maybrook Bikeway I (Phase B) (Route 311 to Holmes Road) \$1,800,000
Maybrook Bikeway III (Phase A) (Pumphouse Road to Route 312) \$1,775,000
Transit Bus Replacements \$1,523,200
Traffic Improvements (Mt. Hope Road and U.S. Route 6) \$1,000,000
Traffic Improvements (at Fair Street and Route 52) \$1,500,000
(8) Traffic Signal Upgrades throughout Putnam County \$2,500,000

NYS Modernization and Enhancement Program

2017 Rehabilitation of Transit Facility \$412,895
2018 Rehabilitation of Transit Facility \$204,532
2019 Rehabilitation of Transit Facility \$137,909
2020 Rehabilitation of Transit Facility \$137,909
2021 Rehabilitation of Transit Facility \$137,909
2022 Rehabilitation of Transit Facility \$206,564

UPWP Planning and Feasibility Study Funding

Commercial Corridors Feasibility Study \$150,000
Intersection Study (2022/2023) \$75,828
Complete Streets Study (2023) \$150,000

NYS Department of Environmental Conservation WQIP Funding

2018 Southeast Sewer Infrastructure Project \$750,000



Putnam County * New York APPLICATION for EMPLOYMENT

Commissioner of Planning, Development &
Public Transportation

Putnam County, NY

Position Title

Location

THIS APPLICATION IS USED TO DETERMINE YOUR ELIGIBILITY FOR THE EXAMINATION.
BE SURE TO ANSWER ALL QUESTIONS COMPLETELY & CAREFULLY. USE BLUE OR BLACK INK OR TYPE.
RETURN COMPLETED APPLICATION TO:
Putnam County Personnel Department, 110 Old Route Six, Building 3, Carmel, NY 10512

1. Name and Legal Residence ~ PLEASE NOTIFY PUTNAM COUNTY PERSONNEL DEPARTMENT IN WRITING IMMEDIATELY IF ANY OF YOUR INFORMATION CHANGES

| | | | | |
|--|------------|------|----------|------------------------|
| Barosa | Barbara | A | | |
| LAST NAME | FIRST NAME | M.I. | STATE | SOCIAL SECURITY NUMBER |
| STREET ADDRESS (P.O. BOX NOT ACCEPTABLE) | | NY | | Dutchess |
| | CITY | | ZIP CODE | COUNTY |

2. Mailing Address (if different from Legal Residence)

| | | | |
|--------------------------------------|------|-------|----------|
| | | NY | |
| STREET ADDRESS (P.O. BOX ACCEPTABLE) | CITY | STATE | ZIP CODE |

3. Telephone, E-Mail, and Other Residence Information (please indicate landline(L) or cell phone(C) number)

| | | |
|--|--|----------------|
| 845 (cell) | 845 (landline) | @optonline.net |
| PRIMARY TELEPHONE (AREA CODE & NUMBER) | SECONDARY TELEPHONE (AREA CODE & NUMBER) | E-MAIL ADDRESS |
| East Fishkill, NY | Wappingers Central School District | |
| TOWN OF RESIDENCE | SCHOOL DISTRICT | |

- 4. Employment Eligibility:** * Do you have the legal right to accept employment in the United States? Yes No
- * Are you under 18 years of age? Yes No *Proof of employment eligibility will be required upon Employment.*

5. Are you or have you ever been a volunteer firefighter? Yes No If Yes: From _____ To _____

- 6. Check the appropriate box to the right of each question:**
- A. Were you ever dismissed or discharged from any employment for reasons other than lack of work or funds? Yes No
- B. Have you ever resigned from any employment rather than face dismissal? Yes No
- C. Have you ever been convicted of any crime (felony or misdemeanor)? Yes No
- D. Have you ever forfeited bail bond posted to guarantee your appearance in court to answer to any criminal charge? Yes No
- E. Are there any arrests or criminal accusations currently pending against you? Yes No
- If you answered "YES" to any question(s) above, please use the space below to give specifics. If you elect not to provide an explanation, you may be disqualified, or if such explanation is insufficient, you may be required to submit further information. Attach additional 8 1/2" x 11" sheets if

None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the duties and responsibilities of the position(s) for which application is being made.

| | | | |
|---|--------------------------------------|--------------------------------------|--|
| DO NOT WRITE BELOW - FOR CIVIL SERVICE USE ONLY | | | DATE RECEIVED |
| <input type="checkbox"/> APPROVED | <input type="checkbox"/> DISAPPROVED | <input type="checkbox"/> CONDITIONAL | <div style="border: 2px solid black; padding: 5px; text-align: center;"> <h2>RECEIVED</h2> <p>JUN 08 2023</p> <p>PUTNAM COUNTY PERSONNEL DEPARTMENT</p> </div> |
| LOGGED BY: | | | |
| OTHER: | | | |

PUTNAM COUNTY PERSONNEL DEPARTMENT
110 OLD RTE. 6, BLDG #3, CARMEL, NY 10512
TEL 845 808-1650 * FAX 845 808-1923
www.putnamcountyny.com

7. Education:

High School: Have you graduated from high school? Yes No

If Yes, name & location of high school: North Penn High School, Lansdale, PA

If High School Equivalency Diploma: _____

Issuing Governmental Authority: _____

Number: _____

Post High School Education:

| | Name & Location of School | Type of Course or Major Subject | No. of College Credits Rec'd | Did You Graduate? | Type of Degree Rec'd |
|---|-----------------------------------|---|------------------------------|-------------------|----------------------|
| College, University, Professional or Technical School | Binghamton University, Vestal, NY | Environmental Policy, Planning & Law and Political Science | 136 | Yes | B.A. |
| | | | | | |
| Other School or Special Courses | American Planning Association | American Institute of Certified Planners Certification (AICP) | N/A | | |
| | | | | | |

Continuing Education: Continuing education refers to formal degree programs, in-service education, professional seminars and convocations, or other educational activities designed to help maintain and improve skills and keep abreast of the occupational field for which the examination is being held.

For a course, seminar, etc., to be considered for credit as part of a candidate's continuing education, it must meet all of the following criteria:

1. It is relevant to the occupational field;
2. It has been completed within the last six (6) years;
3. It has been completed after the candidate's date of licensure;
4. It has NOT already been used to meet the minimum qualifications of the examination.

| Name & Location of Institution | Area of Study | Name of Course | No. of Credits/Course Hours Earned | Completion Date | Still Enrolled? |
|--------------------------------------|---------------|----------------|------------------------------------|-----------------|-----------------|
| AICP Certification On-going Training | Planning | Various | 36 hours every 2 years | | On-going |
| | | | | | |
| | | | | | |

Partially Completed Course of Study:
If credit is claimed for a partially completed college curriculum or course of study, attach a list of courses and credits completed, and indicate graduation requirements.

Indicating Specific Coursework:
If the Position for which you are applying requires that you indicate specific course work, do so on an attached sheet.

Transcripts:
If the Position for which you are applying requires that you provide a transcript, please send one. Required degrees and/or coursework will be verified.

8. Licenses: If a license, certificate or other authorization to practice a trade or profession is a requirement for the position for which you are applying, please provide the following information:

Name of Trade or Profession: AICP Certification License No.: 026814

Licensing Agency: American Planning Association City/State: Chicago, IL

Dates of Validation: From 11/2012 To Present If you are not currently licensed, check this box:

9. Driver License: A Driver License may be a requirement for certain positions. Do you have a valid license to operate a motor vehicle in

New York State? Yes No License No. _____ Class D Date of Expiration _____

Special License Endorsements: _____

10. Contacting Employers: For reference purposes, may we contact your present employer?

Yes No Past employers? Yes No

If no, please explain: _____

11. Performance Tests: If you have taken & passed any Putnam County Performance Test(s), indicate approximate dates below:

| TYPING | DATA ENTRY | 911 DISPATCHER | LANGUAGE ORAL | OTHER (Describe) |
|---------|------------|----------------|---------------|------------------|
| MO / YR | MO / YR | MO / YR | LANGUAGE | MO / YR |

It is the responsibility of the applicant to provide documentation of successful completion of performance tests.

12. Other Examinations: Have you taken any examinations given by this department? Yes No

If yes, list titles and dates:

| |
|--|
| |
| |
| |

13. Veterans Credits: If you are an active-duty member during wartime, a wartime veteran, or a disabled wartime veteran¹ of the Armed Forces of the United States,² then you may be eligible for certain benefits.³

Veterans Credits are additional points that may be applied to a passing score on the examination, at the time of the establishment of the eligible list. These credits can be used only once for any permanent government appointment in New York State. You may waive the veterans credits later if you wish, for use for a future appointment.

DISABLED VETERANS: 10 Credits for Open-Competitive Exams
5 Credits for Promotional Exams

NON-DISABLED VETERANS: 5 Credits for Open-Competitive Exams
2.5 Credits for Promotional Exams

To claim veterans status, candidates must submit a Veterans Credit application to the Putnam County Personnel Department, along with documentation proving eligibility to claim the additional points. Active-duty members of the Armed Forces must submit proof of active duty status⁴ (e.g. current military ID, military orders or other official military document that substantiates active duty status); discharged and/or disabled veterans are required to submit a copy of their DD214 discharge papers.

Candidates may submit required forms up to 60 days from the last filing date for the examination. **It is the responsibility of the candidate to ensure that all required forms are submitted by this deadline.** The Veterans Credit application can be found on the Personnel Department website at, www.putnamcountyny.com/personneldept.

I am a Veteran Disabled Wartime Veteran Active Service Member

Dates of active service From _____ To _____

¹ "Disabled Wartime Veteran" means that you are entitled to receive payments for a service-connected disability (rated at 10% or more) incurred during time of hostile action or war.
² The "Armed Forces of the United States" means the Army, Navy, Marine Corps, Air Force or Coast Guard and all components thereof, or the National Guard when in the service of the United States pursuant to call as provided by law on a full-time, active-duty basis other than active duty for training purposes.
³ "Active-duty status" means full-time, active duty other than active duty for training purposes.

14. Employment Experience: Read The Following Instructions Before Completing This Section:

- **Order:** List most recent employment first.
- **What to List:** Any and all employment.
- **Professional Experience:** Indicate whether or not professional experience occurred after your professional degree or coursework.
- **Volunteer/Unpaid Work:** List volunteer or unpaid experience only if noted as qualifying experience for the position or job posting. Describe volunteer/unpaid work the same way as paid work and note in appropriate check box.
- **Military Experience:** If you have had military service that included experience pertinent to the position, list that experience.
- **Changes in Status:** If your title or duties changed significantly during your service in any one organization, list such changed status separately.
- **Duties:** In the "Duties" section, describe duties in detail; the nature of work personally performed by you; estimate percentage of time spent on each type of work. If more space is needed, you may attach 8 1/2" x 11" sheet(s) of paper.
- **Supervisory Experience:** For any supervisory role, state size and type of workforce supervised, as well as the extent of supervision by you.

You are responsible for submitting an accurate, adequate, clear description of your experience
 ~ Omissions or vagueness will NOT be interpreted in your favor ~

~~REMOVED ONE PAGE~~

| | | | |
|---|--|-------------------------|------------------------------|
| LENGTH OF EMPLOYMENT FROM 11 / 2013 TO 06 / 2023 MO YR MO YR | FIRM NAME Putnam County Planning, Development & Public Transportation | ADDRESS 841 Fair Street | CITY, STATE Carmel, NY 10512 |
| TYPE OF BUSINESS County Government | DUTIES | | |
| YOUR EXACT TITLE Principal Planner/ Planner III Planner I | Manages County Planning Studies and County Planning and Environmental Reviews (25%) | | |
| SUPERVISOR'S NAME John Tully | Prepares Reports, Briefing Memoranda, Resolutions of Approval and other documents on County projects for Federal, State and County agencies/ departments. (20%). | | |
| SUPERVISOR'S TITLE Acting Administrator | Represents the County at NYMTC and MHREDC meetings, corresponds with and represents the County regarding planning and transportation planning matters (20%). | | |
| <input checked="" type="checkbox"/> PAID <input type="checkbox"/> UNPAID <input type="checkbox"/> VOLUNTEER | Writes grants and manages active grant funding for various County departments (25%). | | |
| NO. OF HOURS WORKED PER WEEK 35 (EXCLUSIVE OF OVERTIME) | Works with Acting Administrator of Planning and Transportation Manager to develop department plans, policies and programs (10%) | | |
| REASON FOR LEAVING N/A | | | |

| | |
|--|--|
| LENGTH OF EMPLOYMENT FROM <u>2</u> / 2013 TO <u>11</u> / 2013 — MO YR MO YR | DUTIES Project Manager / Planner for various development projects in the Hudson Valley, NY (50%) |
| TYPE OF BUSINESS Ecological Analysts, LLC - Planning Consulting | Prepared environmental review and zoning documents for developers/ clients. (50%). |
| YOUR EXACT TITLE Senior Planner | |
| SUPERVISOR'S NAME James Betes | |
| SUPERVISOR'S TITLE Manager | |
| <input checked="" type="checkbox"/> EMPLOYEE <input type="checkbox"/> UNEMPLOYED <input type="checkbox"/> VOLUNTEER | |
| NO. OF HOURS WORKED PER WEEK (EXCLUSIVE OF OVERTIME) P/T | |
| REASON FOR LEAVING Accepted new position | |
| LENGTH OF EMPLOYMENT FROM <u>11</u> / 2001 TO <u>9</u> / 2004 — MO YR MO YR | DUTIES Served as Department Head for the Town's Planning Department, supervising three Planning Department staff along with various consulting staff. Served as technical advisor to the Town Board, Planning Board, and Zoning Board of Appeals. |
| TYPE OF BUSINESS Town government | Prepared technical reports and briefing memoranda on environmental, planning, and zoning issues for the Town Board and Town Supervisor. Reviewed site plan and subdivision applications for conformance with the Town Code as well as federal and state laws/ regulations. |
| YOUR EXACT TITLE Director of Planning/ Town Planner | Prepared local law regulations for consideration and adoption, including Wetlands Protection law changes, a proposed Erosion and Sediment Control ordinance, and a Stonewall ordinance. |
| SUPERVISOR'S NAME MaryBeth Murphy | Prepared Town's Phase II Stormwater Management Program (MS4), organized Town's first year implementation, and filed the first annual report with New York State Department of Environmental Conservation (NYSDEC). |
| SUPERVISOR'S TITLE Town Supervisor | Prepared various grant applications including the Wood Street and Moseman Avenue stormwater projects, and New York City Department of Environmental Protection (NYCDEP) Preparation and Implementation of a Stormwater Management Program. |
| <input checked="" type="checkbox"/> EMPLOYEE <input type="checkbox"/> UNEMPLOYED <input type="checkbox"/> VOLUNTEER | Managed the Town's environmental review of the Eagle River subdivision. Initiated update to Town's Comprehensive Master Plan. |
| NO. OF HOURS WORKED PER WEEK (EXCLUSIVE OF OVERTIME) 35 | Advised residents and applicants on planning and zoning issues, local planning policies and requirements. |
| REASON FOR LEAVING Childcare/ leave of absence | Prepared annual Planning Department budget. |
| LENGTH OF EMPLOYMENT FROM <u>4</u> / 1997 TO <u>5</u> / 2001 — MO YR MO YR | DUTIES Managed and coordinated various stages of proposed projects' planning and environmental reviews, including the rehabilitation of water pollution control plants, various upstate bridge and dam reconstruction projects, and city-wide development proposals in accordance with the City Environmental Quality Review (CEQR) process and the State Environmental Quality Review Act (SEQRA) regulations. |
| TYPE OF BUSINESS City government - NYCDEP Planning | Represented office in meetings with other City departments and internal bureaus, State and federal agencies, upstate municipalities in NYC watershed, interest groups and the public. |
| YOUR EXACT TITLE Planner/project manager | Prepared periodic briefing memoranda, correspondence and technical and non-technical reports. Supervised multi-disciplinary corps of technical consultants. |
| SUPERVISOR'S NAME Angela Licata | Managed capital improvement project budgets, including the East River and Newtown Creek CSO projects |
| SUPERVISOR'S TITLE Deputy Director of Planning | Coordinated DEP's environmental review of various City-wide applications including Trump Towers. Reviewed and prepared permit and ULURP applications. |
| <input checked="" type="checkbox"/> EMPLOYEE <input type="checkbox"/> UNEMPLOYED <input type="checkbox"/> VOLUNTEER | Reviewed and prepared Environmental Impact Statements, including the Treatment of New York City's Delaware, Catskill, and Croton Reservoir Systems for the Control of Bacteria, Algae, Turbidity and Zebra Mussels; the Catskill/ Delaware Water Treatment, and the Bluebelt drainage programs including the Lemon Creek/ Sandy Brook Sanitary and Stormwater Drainage Plans. |
| NO. OF HOURS WORKED PER WEEK (EXCLUSIVE OF OVERTIME) 35 | |
| REASON FOR LEAVING Accepted another position | |
| LENGTH OF EMPLOYMENT FROM <u>1</u> / 2011 TO <u>12</u> / 2017 — MO YR MO YR | DUTIES Served as Zoning Board Member. Reviewed requests/ petitions for variance requests and made determinations on behalf of the Town of East Fishkill. |
| TYPE OF BUSINESS East Fishkill Zoning Board of Appeals | |

| | |
|--|--|
| SUPERVISOR NAME Supervisor | |
| SUPERVISOR TITLE Title Supervisor | |
| NO. OF HOURS WORKED PER WEEK (EXCLUDING OVERTIME) | |
| REASON FOR LEAVING | |

YOUR APPLICATION WILL NOT BE ACCEPTED IF SUBMITTED UNSIGNED

AFFIRMATION AND AUTHORIZATION FOR RELEASE OF PERSONAL INFORMATION

By my signature below, I hereby authorize the Putnam County Personnel Department, the County of Putnam, and/or its respective departments, offices or agencies, and/or any municipality within Putnam County to request verbal or written verification or records of any or all information contained herein. By signing this authorization, I give my consent for full and complete disclosure and review of all records concerning me, whether said records are of a public, private or confidential nature. Further, I hereby release the Putnam County Personnel Department, Putnam County and/or its respective departments, offices or agencies, and/or any municipality within Putnam County, and their respective officers and/or employees from any and all liability which may be incurred as a result of collecting such information. By signing this authorization, I give my consent for a photocopy of the *Application for Employment* containing this release to be valid as an original thereof, even though said photocopy will not contain an original writing of my signature.

I affirm that all statements made on this application (including any attached paper) are true under the penalties of perjury. My signature below certifies I have read and fully understand this "Affirmation and Authorization for Release of Personal Information."

Bonnie A. Blawie
Signature of Applicant

6/7/2023
Date

Please indicate any additional information relative to change of name, maiden name, use of an assumed name or nick name:

PERJURY STATEMENT - APPLICANTS - PLEASE BE ADVISED:

Any and all statements made by the applicant in connection with Application for Employment are subject to verification, including background investigation by prospective appointing authorities. Misrepresentations may constitute cause for disqualification or discharge. Pursuant to Section 210.45 of the New York State Penal Law;

IT IS A CRIME PUNISHABLE AS A CLASS "A" MISDEMEANOR TO KNOWINGLY MAKE A FALSE STATEMENT HEREIN.

APPLICATION COMPLETION CHECKLIST . . . DID YOU . . . ?



- Read, Sign and Date the *Affirmation And Authorization For Release Of Personal Information*, above?
- Enter the *Title* for the Position for which you are filing (top of application form)?
- Enter your *Social Security Number* (in Section 1, Page 1 of this application form)?

IMPORTANT APPLICANT INFORMATION

CHANGE OF ADDRESS: Putnam County Personnel Department must receive *written notification of any change of address and/or telephone number* in order to communicate important employment information to you. Please note the title of position in your letter.

DRUG & ALCOHOL TESTING: In accordance with Putnam County's comprehensive drug-free workplace policy and procedures, and commitment to maintain a safe, alcohol and drug-free work environment, you will be required to submit to urinalysis, breath and/or blood tests to be considered for County employment.

FINGERPRINTING: As of January 1, 2019, all prospective employees of Putnam County will be required to undergo a digital fingerprint background check at a cost of approximately \$100 to be borne by applicant.

EQUAL OPPORTUNITY: In compliance with the **New York State Human Rights Law**, which prohibits discrimination in employment based on age, race, creed, color, national origin, sexual orientation, military status, sex, disability, genetic predisposition or carrier status, marital status or criminal record, **no part of this application form is intended or should be construed to express, directly or indirectly, any limitation, specification or discrimination as to age, race, creed, color, national origin, sexual orientation, military status, sex, disability, genetic predisposition or carrier status, marital status or criminal record** in connection with employment. Putnam County is an Equal Opportunity -- Affirmative Action employer.

REMARKS: Use this space to provide any additional information, as necessary. If more space is required, attach additional 8½" x 11" sheet(s).

Rev. ~~December 2022~~

cc - all
A.J.A.

#12

Michael Lewis
Commissioner of Finance



TRISH McLOUGHLIN
County Director- Real Property

Memorandum

To: Hon. Paul E. Jonke, Chairman
Putnam County Legislature
From: Patricia A. McLoughlin, CCD - Real Property
Date: October 19, 2023
Subject: Mortgage Tax Apportionment of Payments – 04/01/2023 to 09/30/2023

2023 OCT 19 PM 4:46
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

| | |
|------------------------|--------------------|
| Town of Carmel | 375,095.30 |
| Town of Kent | 191,155.25 |
| Town of Patterson | 151,591.54 |
| Town of Philipstown | |
| Village of Cold Spring | 12,439.39 |
| Village of Nelsonville | 3,510.63 |
| Town Outside | 149,445.94 |
| Town of Putnam Valley | 148,974.20 |
| Town of Southeast | |
| Village of Brewster | 7,001.09 |
| Town Outside | 226,353.74 |
| Total | <hr/> 1,265,567.08 |

Mortgage Tax Apportionment
 2023 Final Roll Figures
 Total A/V
 04/01/2023 to 09/30/2023

| | Phillipstown 2023 | | \$ 2,432,302,846 |
|----------------|--------------------------|------------------------|----------------------|
| | | | |
| | Village of Cold Spring | Village of Nelsonville | Town of Phillipstown |
| Total A/V | \$ 182,932,939 | \$ 51,627,077 | \$ 981,591,407.00 |
| Percentage | 0.075209771 | 0.021225596 | 0.903564634 |
| Total Mtg. Tax | \$ 165,395.96 | \$ 165,395.96 | \$ 165,395.96 |
| | | | |
| Apportioned | \$ 12,439.39 | \$ 3,510.63 | \$ 149,445.94 |
| | | | |
| | | | |
| | Southeast 2023 | | \$ 8,198,473,872 |
| | | | |
| | Village of Brewster | Town of Southeast | |
| Total A/V | \$ 245,969,714 | \$ 3,853,267,222 | |
| Percentage | 0.03000189 | 0.96999811 | |
| Total Mtg. Tax | \$ 233,354.83 | \$ 233,354.83 | |
| | | | |
| Apportioned | \$ 7,001.09 | \$ 226,353.74 | |
| | | | |



COUNTY OF Putnam
CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

NEW YORK STATE MORTGAGE TAX SEMI-ANNUAL REPORT
FOR THE PERIOD OF April 2023 THROUGH September 2023
TAX RATE: 0.9360528645

| Months | BASIC TAX DISTRIBUTED | | | | | TREASURER | | | ALL OTHER TAXES DISTRIBUTED | | | |
|--------|--------------------------------|--|--|-----------------------------------|--|---|----------------------------|---|-----------------------------|--------------------------------|-------------------------------------|--|
| | 1 Basic Tax Collected | 2 Interest Received by Recording Officer | 3 Recording Officer's Expense | 4 Refunds or Adjustments | 5 Amount Paid Treasurer (Col 1 + Col 2 - Col 3 - Col 4) | 6 Interest Received by Treasurer | 7 Treasurers Expense | 8 Tax Districts Share (Col 5 + Col 6 - Col 7) | 9 Local Tax | 10 Additional Tax CNY | 11 Special Assistance Fund | 12 Special Additional Tax SONYMA |
| Oct | | | | | | | | | | | | |
| Nov | | | | | | | | | | | | |
| Dec | | | | | | | | | | | | |
| Jan | | | | | | | | | | | | |
| Feb | | | | | | | | | | | | |
| Mar | | | | | | | | | | | | |
| Apr | 201,388.00 | 6.39 | 14,483.25 | 0.00 | 186,911.14 | 0.00 | 186,911.14 | 0.00 | 109,172.70 | 56,302.54 | 26,190.96 | |
| May | 237,083.23 | 0.00 | 14,319.77 | 0.00 | 222,763.46 | 0.00 | 222,763.46 | 0.00 | 129,707.26 | 89,335.09 | 14,539.01 | |
| Jun | 218,102.50 | 0.00 | 14,434.31 | 0.00 | 203,668.19 | 0.00 | 203,668.19 | 0.00 | 118,699.12 | 79,802.53 | 11,746.75 | |
| Jul | 168,071.11 | 8.14 | 14,379.00 | 0.00 | 153,700.25 | 0.00 | 153,700.25 | 0.00 | 89,257.21 | 70,127.65 | 482.39 | |
| Aug | 292,351.59 | 0.00 | 14,288.58 | 0.00 | 278,063.01 | 0.00 | 278,063.01 | 0.00 | 162,141.44 | 116,901.16 | 13,767.11 | |
| Sep | 235,028.79 | 0.00 | 14,567.76 | 0.00 | 220,461.03 | 0.00 | 220,461.03 | 0.00 | 128,130.12 | 86,097.79 | 9,251.11 | |
| Totals | 1,352,025.22 | 14.53 | 86,472.67 | 0.00 | 1,266,567.08 | 0.00 | 1,266,567.08 | 0.00 | 737,107.85 | 498,566.76 | 75,977.33 | |

Recording Officer

Treasurer

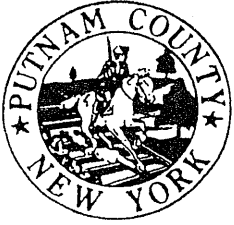
PART II

Distribution Statement
 (Columns 1 through 5) The "taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the bottom of this part.

Credit Statement
 (Column 6) This column is the net amount due to each tax district for which the Board of Supervisors shall issue its warrant or warrants.

| MUNICIPALITY | 2 Taxes Collected | 3 *Additions | 4 *Deductions | 5 Taxes Adj. Corr | 6 Amount Due Tax District |
|-------------------------------|----------------------|-----------------|------------------|----------------------|------------------------------|
| CARMEL | 400,720.20 | 0.00 | 0.00 | 400,720.20 | 375,095.30 |
| KENT | 204,214.16 | 0.00 | 0.00 | 204,214.16 | 191,155.25 |
| PATTERSON | 161,947.63 | 0.00 | 0.00 | 161,947.63 | 151,591.54 |
| PHILIPSTOWN | 176,695.11 | 0.00 | 0.00 | 176,695.11 | 165,395.96 |
| PUTNAM VALLEY | 159,151.48 | 0.00 | 0.00 | 159,151.48 | 148,974.20 |
| SOUTHEAST | 249,296.64 | 0.00 | 0.00 | 249,296.64 | 233,354.83 |
| Total Tax Districts: 6 | 1,352,025.22 | 0.00 | 0.00 | 1,352,025.22 | 1,265,567.08 |

*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers



PUTNAM COUNTY CLERK'S OFFICE
County Office Building
40 Gleneida Avenue
Carmel, New York 10512
Tel. (845) 808 ~1142
Fax (845) 225-3953

cc: All
Audit

MICHAEL C. BARTOLOTTI
County Clerk

JAMES J. MCCONNELL
First Deputy County Clerk

October 18, 2023

VIA HAND DELIVERY

Hon. Paul Jonke, Chairman
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2023 OCT 18 PM 1:19
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Re: Semi-Annual Mortgage Tax Report, April 1, 2023 through September 30, 2023

Dear Chairman Jonke:

Enclosed you will find our Semi-Annual Mortgage Tax Report for the period from April 1, 2023 through September 30, 2023.

The report has been approved by the New York State Department of Taxation and Finance.

If you have any questions or concerns regarding this matter please do not hesitate to contact me. Thank you very much.

Sincerely,

Michael C. Bartolotti
Putnam County Clerk

MCB;jm

Enc. (2)



**Department of
Taxation and Finance**

2023 OCT 13 10:11:07
PUTNAM COUNTY
CLERK

October 13, 2023

Michael C. Bartolotti
Putnam County Clerk
40 Gleneida Avenue
Carmel, NY 10512

Re: Semi-Annual Report for the period April 1, 2023 through September 30, 2023.

Dear Mr. Bartolotti,

Your joint Semi-Annual Report, New York Form AU-202, which we received on October 13, 2023 is approved. The net amount of \$1,265,567.08 due to the respective tax districts is recognized. The report may be submitted to your County Legislative Body for their action, pursuant to Section 261 of the Tax Law.

Sincerely yours,

Joseph Mayer

Joseph Mayer
Excise Tax Technician 2
Telephone: (518) 862-6074



COUNTY OF Putnam **FOR THE PERIOD OF** April 2023 **THROUGH** September 2023
CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

NEW YORK STATE MORTGAGE TAX SEMI-ANNUAL REPORT

TAX RATE: 0.9360528645

| Months | BASIC TAX DISTRIBUTED | | | | | TREASURER | | | ALL OTHER TAXES DISTRIBUTED | | | |
|--------|--------------------------|---|----------------------------------|-----------------------------|--|-------------------------------------|--------------------------|--|-----------------------------|--------------------------|-------------------------------|-------------------------------------|
| | 1 Basic Tax Collected | 2 Interest Received by Recording Officer | 3 Recording Officer's Expense | 4 Refunds or Adjustments | 5 Amount Paid Treasurer (Col 1 + Col 2 - Col 3 - Col 4) | 6 Interest Received by Treasurer | 7 Treasurer's Expense | 8 Tax Districts Share (Col 5 + Col 6 - Col 7) | 9 Local Tax | 10 Additional Tax CNY | 11 Special Assistance Fund | 12 Special Additional Tax SONYMA |
| Oct | | | | | | | | | | | | |
| Nov | | | | | | | | | | | | |
| Dec | | | | | | | | | | | | |
| Jan | | | | | | | | | | | | |
| Feb | | | | | | | | | | | | |
| Mar | | | | | | | | | | | | |
| Apr | 201,388.00 | 6.39 | 14,483.25 | 0.00 | 186,911.14 | 0.00 | 0.00 | 186,911.14 | 0.00 | 109,172.70 | 56,302.54 | 26,190.96 |
| May | 237,083.23 | 0.00 | 14,319.77 | 0.00 | 222,763.46 | 0.00 | 0.00 | 222,763.46 | 0.00 | 129,707.26 | 89,335.09 | 14,539.01 |
| Jun | 218,102.50 | 0.00 | 14,434.31 | 0.00 | 203,668.19 | 0.00 | 0.00 | 203,668.19 | 0.00 | 118,699.12 | 79,802.53 | 11,746.75 |
| Jul | 168,071.11 | 8.14 | 14,379.00 | 0.00 | 153,700.25 | 0.00 | 0.00 | 153,700.25 | 0.00 | 89,257.21 | 70,127.65 | 482.39 |
| Aug | 292,351.59 | 0.00 | 14,288.58 | 0.00 | 278,063.01 | 0.00 | 0.00 | 278,063.01 | 0.00 | 162,141.44 | 116,901.16 | 13,767.11 |
| Sep | 235,028.79 | 0.00 | 14,567.76 | 0.00 | 220,461.03 | 0.00 | 0.00 | 220,461.03 | 0.00 | 128,130.12 | 86,097.79 | 9,251.11 |
| Totals | 1,352,025.22 | 14.53 | 86,472.67 | 0.00 | 1,265,567.08 | 0.00 | 0.00 | 1,265,567.08 | 0.00 | 737,107.85 | 498,566.76 | 75,977.33 |

Recording Officer

Treasurer

PART II

Distribution Statement
 (Columns 1 through 5) The "taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the bottom of this part.

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| KENT | 204,214.16 | 0.00 | 0.00 | 204,214.16 | 191,155.25 |
| PATTERSON | 161,947.63 | 0.00 | 0.00 | 161,947.63 | 151,591.54 |
| PHILIPSTOWN | 176,695.11 | 0.00 | 0.00 | 176,695.11 | 165,395.96 |
| PUTNAM VALLEY | 159,151.48 | 0.00 | 0.00 | 159,151.48 | 148,974.20 |
| SOUTHEAST | 249,296.64 | 0.00 | 0.00 | 249,296.64 | 233,354.83 |
| Total Tax Districts: 6 | 1,352,025.22 | 0.00 | 0.00 | 1,352,025.22 | 1,265,567.08 |

*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers

SEMI ANNUAL MORTGAGE TAX BREAKDOWN

| | 10/1/2020-3/31/2021 | 4/1/2021-9/30/2021 | 10/1/2021-3/31/2022 | 4/1/2022-9/30/2022 | 10/1/2022-3/31/2023 | 4/1/2023-9/30/2023 |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| CARMEL | 1,177,622.60 | 988,585.62 | 1,007,307.15 | 729,087.12 | 418,352.35 | 375,095.30 |
| KENT | 350,439.84 | 307,275.62 | 355,494.50 | 237,019.45 | 180,311.03 | 191,155.25 |
| PATTERSON | 420,341.98 | 337,610.24 | 296,338.35 | 245,465.63 | 145,817.26 | 151,591.54 |
| PHILIPSTOWN | 391,527.16 | 362,493.08 | 293,147.35 | 247,752.66 | 164,901.07 | 149,445.94 |
| COLD SPRING - VILLAGE | 32,474.14 | 30,168.04 | 24,386.89 | 20,599.08 | 13,724.77 | 12,439.39 |
| NELSONVILLE - VILLAGE | 9,197.54 | 8,480.62 | 6,854.73 | 5,806.79 | 3,867.46 | 3,510.63 |
| PUTNAM VALLEY | 334,525.72 | 340,296.27 | 301,681.72 | 253,178.54 | 169,077.58 | 148,974.20 |
| SOUTHEAST | 499,142.13 | 485,039.12 | 1,461,233.22 | 459,140.39 | 210,438.84 | 226,353.74 |
| BREWSTER - VILLAGE | 16,552.83 | 16,016.92 | 48,278.54 | 14,933.26 | 6,736.93 | 7,001.09 |
| TOTAL | 3,231,823.94 | 2,875,965.53 | 3,794,722.45 | 2,212,982.92 | 1,313,227.29 | 1,265,567.08 |

cc: [unclear]
A# [unclear] FYI #13



MICHAEL LEWIS
Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

October 19, 2023

Ms. Diane Schonfeld, Legislative Clerk
Putnam County Legislative
40 Gleneida Avenue
Carmel, New York 10512

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY
2023 OCT 20 14 PM
AM 3:34

Dear Ms. Schonfeld:

Pursuant to Section 11 of the County's Deposit and Investment Policies, enclosed is the report on the County's deposits and investments for the third quarter ending September 30, 2023.

Interest income through September 30, 2023, was \$4,297,344.92 vs. \$1,388,042.22 as of September 30, 2022.

The significant increase in interest income is attributed to continued high interest rates and Putnam County's ability to take advantage of investment options including NYCLASS, NYLAF and long and short-term Certificates of Deposits.

Enclosures

| FINANCIAL INSTITUTION | ACCOUNT TYPE | INTEREST RATE, % | AMOUNT |
|-----------------------------|---|------------------|------------------|
| KEY BANK | GENERAL FUND | | \$ 182,857.97 |
| M&T BANK | GENERAL FUND | 3.50% | \$ 4,320,697.79 |
| CHASE | GENERAL FUND | 2.73% | \$ 8,288,130.79 |
| TOMPKINS MAHOPAC BANK | PUTNAM COUNTY WELFARE ACCT COMM FINANCE | 0.08% | \$ 206,742.30 |
| PUTNAM COUNTY NATIONAL BANK | GENERAL FUND - CHECKING ACCT | 0.05% | \$ 4,327,725.34 |
| PCSB BANK | GENERAL FUND - MUNICIPAL MM | 3.50% | \$ 8,944,927.27 |
| TOMPKINS MAHOPAC BANK | PC GOLF COURSE OPERATING ACCT | 0.08% | \$ 221,110.20 |
| TD BANK | GENERAL FUND | | \$ 12,672.77 |
| NEW YORK LIQUID ASSET FUND | GENERAL FUND | 5.27% | \$ 38,438,419.86 |
| PUTNAM COUNTY NATIONAL BANK | PCSO STATE FORF. ASSETS | 0.05% | \$ 94,238.95 |
| TOMPKINS MAHOPAC BANK | INMATE T COMMISSION - CHECKING | | \$ 193,771.46 |
| PUTNAM COUNTY NATIONAL BANK | DA FORF. ASSETS CHECKING ACCT | 0.05% | \$ 157,306.44 |
| PUTNAM COUNTY NATIONAL BANK | PCSO FORF. ASSETS | 0.05% | \$ 87,003.67 |
| PUTNAM COUNTY NATIONAL BANK | PCNB 6192 LAKELAND | 0.05% | \$ 10,360,753.30 |
| PCSB BANK | AMERICAN RESCUE ACT 2620 | 3.50% | \$ 8,397,228.18 |
| NYCLASS | GENERAL FUND | 5.22% | \$ 14,173,684.59 |
| TOMPKINS MAHOPAC BANK | PC GOLF COURSE FOOD & BEVERAGE | 0.08% | \$ 100,503.16 |
| TOMPKINS MAHOPAC BANK | PC GOLF COURSE MERCHANT | 0.08% | \$ 1,543,595.28 |
| TOMPKINS MAHOPAC BANK | PC GOLF COURSE FOOD & BEVERAGE MERCHANT | 0.08% | \$ 703,465.31 |
| PUTNAM COUNTY NATIONAL BANK | GENERAL FUND - CREDIT CARD ACCT | 0.05% | \$ 17,090.23 |
| KEY BANK | ADOPT SUB | | \$ 1,977.32 |
| TOMPKINS MAHOPAC BANK | GENERAL ACCOUNT | 0.08% | \$ 96,318.95 |
| M&T BANK (Peoples) | MUN INTEREST PLUS CKING | 0.10% | \$ 2,046,560.53 |
| JP MORGAN CHASE | PAYABLES | | \$ - |
| M&T BANK | WATER QUALITY | 3.50% | \$ 2,158,406.29 |
| TD BANK | BOND PROCEEDS - 2012 | | \$ 302,837.42 |
| TD BANK | 2016 SERIES A BOND | | \$ 118,677.32 |
| WEBSTER BANK (Sterling) | 2017 BOND ISSUE A - MUN MONEY MKT | 2.51% | \$ 324,890.58 |
| WEBSTER BANK/(Sterling) | 2018 BOND - MUN MONEY MKT PLUS | 2.51% | \$ 23,162.62 |
| US BANK | ESCROW 2020 FUND | | \$ 472,913.93 |
| PCSB BANK | BONDS 2020 | 3.50% | \$ 1,246,599.57 |
| PCSB BANK | 6N INSURANCE FUND - MUNICIPAL MM | 3.50% | \$ 1,508,714.53 |
| CHASE | TRUST ACCT - WORKMAN'S COMP | 2.73% | \$ 8,364.64 |
| TD BANK | WORKERS COMP RESERVE | | \$ 4,052,174.71 |
| CHASE | COP FLEX ACCT | 2.73% | \$ 28,691.40 |
| PCNB | TRUST ACCT - CHECKING | 0.05% | \$ 2,214,019.39 |
| PCNB | TRUST ACCT - VETERANS SECURITY SAVINGS | 0.03% | \$ 19,797.13 |
| PCNB | TRUST ACCT - COURT & TRUST | 0.05% | \$ 304,289.31 |
| TD BANK | TRUST ACCT - MTG TAX ACCT | 3.45% | \$ 1,062,708.82 |
| TOMPKINS MAHOPAC BANK | MUNI SAVINGS 1363 | 2.25% | \$ 6,666,268.20 |
| CHASE | PAYROLL - CHECKING | | \$ - |
| NYCLASS PRIME | GENERAL FUND | 5.40% | \$ 14,339,408.24 |
| NYCLASS PRIME | ARPA | 5.40% | \$ 10,042,507.64 |
| TD BANK | GENERAL FUND - 3 MONTH CD rolled into 12 mo | 4.75% | \$ 2,523,483.05 |
| TD BANK | GENERAL FUND - 6 MONTH CD rolled into 12 mo | 4.75% | \$ 7,560,000.00 |
| TD BANK | GENERAL FUND - 12 MONTH CD | 3.50% | \$ 13,979,062.50 |
| NYCLASS 21BOND | NYCLASS 21BOND | 5.22% | \$ 894,858.26 |

| FINANCIAL INSTITUTION | ACCOUNT TYPE | INTEREST RATE, % | AMOUNT |
|------------------------------|----------------------------|-------------------------|--------------------------|
| TD Bank | Jumbo CD Matures 5/17/2024 | 4.98% | \$ 4,000,000.00 |
| TD Bank | Jumbo CD Matures 5/17/2024 | 4.98% | \$ 10,000,000.00 |
| NY Municipal Trust | EXCELSIOR FUND GIP470199 | 5.41% | \$ 10,157,490.04 |
| GRAND TOTAL | | | \$ 196,926,107.25 |

| RECAP BY BANK | | BANK BALANCE | | MAXIMUM CAP |
|------------------------|--|-------------------|--|--------------|
| JPMorgan Chase | | \$ 8,325,186.83 | | 40,000,000 |
| Key Bank | | 184,835.29 | | 40,000,000 |
| M & T | | 8,525,664.61 | | 40,000,000 |
| Putnam County National | | 17,582,223.76 | | 20,000,000 |
| PCSB | | 20,097,469.55 | | 40,000,000 |
| TD Bank | | 43,611,616.59 | | 50,000,000 |
| Tompkins Mahopac Bank | | 9,731,774.86 | | 30,000,000 |
| Webster Bank | | 348,053.20 | | 40,000,000 |
| NYClass | | 39,450,458.73 | | 30,000,000 |
| NYLAF | | 38,438,419.86 | | 30,000,000 |
| NY Municipal Trust | | 10,157,490.04 | | 50,000,000 |
| US BANK | | 472,913.93 | | ESCROW ART 9 |
| | | \$ 196,926,107.25 | | |