



Mr. Kassay continued to speak to Slide 6. He stated that State aid had a negative variance. He stated that much of the State aid is grant money, meaning that the revenue is recognized when the expenditures are incurred.

Mr. DeSantis stated for clarification that is also the fact with the American Rescue Plan Act (ARPA) funds the County received. He stated as the money is spent on the various projects, it will be recognized as revenue, but not until that time.

Mr. Kassay reviewed the Schedule for the Expenditures Budget to Actual Expenditures on Slide 7. He stated that the programs listed are reimbursable.

Mr. DeSantis stated that Putnam County had fewer indigent people relying on Federal and State resources. He stated that on Slide 4, four (4) years of fund balance are charted. He stated that Slide 8 includes smaller funds. He stated that Putnam County does not have any short-term debt. He stated Putnam County's Moody's Bond Rating was upgraded in September 2019 from Aa2 to Aa1. He and Mr. Kassay continued with their review of the Slides.

Chairman Castellano stated that the County's finances are in excellent shape. He questioned whether Putnam County is at the same sales tax percentage increase level as other counties.

Mr. DeSantis stated that among their other clients in the Hudson Valley, Putnam County is at the same percentage level. He stated that the trend is continuing.

**Item #5 - Update/1<sup>st</sup> & 2<sup>nd</sup> Quarter Financials - Putnam County Golf Course & Tilly Foster/ General Manager Katherine Hanrahand**

General Manager Katherine Hanrahand stated 2022 March through June produced 13,552 rounds of golf (rounds). She stated that is down from 2021. She stated that they are still up from 2019 and 2020. She stated there are a few contributing factors as reported in the golf article as to why the numbers are trending down in 2022: the number of rounds are leveling off as people, after COVID-19, have returned to work and people are feeling an impact to their personal budgets due to inflation. She stated overall, the number of rounds being played at the Putnam Golf Course are still going strong. She stated of course the weather plays a huge factor in the golf business. She referenced 2022 Spring, during the months of March and April it was cold and very windy, not great conditions for golf. She stated on the side of the business YTD at Putnam Golf Course the revenue is \$625,442, which is below variance. However, with the improvement of the weather in June, has resulted in a increase of rounds. She stated the numbers are going in the right direction. She spoke to some of the programs: there are 27 Golf outings booked, there have been eight (8) held, there are Golf Leagues, Women's Summer Clinic and Golf Pro Jari Tompuri hosting Titleist Fittings. She moved onto the Food & Beverage portion of Putnam County Golf Course. She stated the YTD food and beverage is \$479,110. She explained earlier in 2022 there were renovations going on in the Main Kitchen to refinish the floor and in the Restaurant and Café, resulting in them being

closed for a period of time. She stated again June was a great month. She stated there was an event hosted at the Golf Course almost every single night during the month of June. She stated June's actual revenue was \$233,273 resulting in a positive variance of \$68,273 from the revenue budgeted for June, which was \$165,000. She stated that there were COVID concerns in the beginning of the year, which resulted in the cancelling of an event, out of an abundance of caution. She stated the activities such as concerts and comedy shows have come back and have been very popular. She stated they also held Easter and Mother's Day Brunches. She stated they restarted the Senior luncheons, the 2022 Friday Night Concerts kicked off on May 27<sup>th</sup> and the newly renovated MacGregor Public House opened on June 1<sup>st</sup>. She stated that net profits are on track considering closures and bad weather. She stated that there were capital expenditures in the amount of \$25,000. She continued with her PowerPoint presentation that had some photos and a list of the bands scheduled to perform at the Friday night concerts.

Legislator Montgomery questioned how the work done by the Highway and Facilities Department, at the Golf Course and Tilly Foster, is billed back. She questioned what budget this comes out of. She questioned how the work is tracked.

General Manager Hanrahand stated that she reports only on operations. She stated that the Highway and Facilities Department would have that information.

Commissioner Carlin stated with the work done at the MacGregor facility time sheets and journal entries were kept because ARPA funds were used. He stated for most of the other work done throughout the County the Highway Department has time sheets and all of the County Parks are treated the same. He stated that he is not certain of the specific information on the time sheets, that is a question for the Commissioner of Highways & Facilities Fred Pena.

Legislator Montgomery questioned then the work done at the MacGregor facility, is treated like work done at any of the County Parks even though MacGregor facility generates income. She questioned if the revenue from the MacGregor facility pays for the work done at that location.

Commissioner Carlin stated that it is all paid for by the County. He stated he would not use the words for profit business when speaking about the MacGregor facility. He stated the goal for the facility is to break even. He stated it is a county facility the residents and visitors can enjoy. He stated as General Manager Hanrahand reported the weather in early spring was very challenging not only to Putnam Golf, but to all the surrounding courses. He stated in terms of the operations, the facility hosts thousands of people through the many events and we believe it is doing well.

Legislator Montgomery stated that she would like to see a breakdown of the personnel and material that are used at Tilly Foster and the Golf Course. She questioned whether there is a budget for both facilities.

Commissioner Carlin stated that there is a budget for both operations. He stated that for specific time spent at each facility, the question should be directed to the Commissioner of Highways and Facilities (Department) because there is no electronic timekeeping.

Legislator Albano stated that the Department does not keep clear hours of where work is being done.

Legislator Montgomery stated that the Department records should make it clear where work is being done.

Legislator Albano disagreed that the Department should do this. He stated that the job of the Department is to work on County facilities. He stated that they are at many different places throughout the course of a workday. He stated that the only difference between Tilly Foster and the Golf Course and other County facilities is that the former two generate money. He stated as long as the Department is working at County facilities and keeping the County safe, the hours make sense.

Legislator Montgomery requested to see how much overtime is spent at Tilly Foster and the Golf Course.

Legislator Nacerino stated managing the care and maintenance for the County Facilities is the responsibility of the Commissioner of Highways & Facilities and the Department Heads in charge of making budget decisions.

Legislator Albano stated different things are budgeted in Capital projects.

Legislator Montgomery stated that the public perception is that a lot of resources are going to the farm and the golf course. She stated the Department should be tracking this as a means of responding to the public perception.

Legislator Nacerino stated Legislators should respond to these false perceptions.

Legislator Jonke stated the events held at Tilly Foster and the Golf Course are beneficial to the community and these locations should be kept top notch. He questioned if the MacGregor Bar was built with ARPA funds.

Commissioner Carlin confirmed the bar was built using ARPA funds.

Legislator Jonke stated it was reported to the Legislature that the ARPA funds were needed to address asbestos at the Golf Course. He stated the process using the ARPA funds to construct the bar at the Golf Course was not transparent.

Legislator Albano stated Tilly Foster and Putnam County Golf are the two big facilities generating money and in his opinion the money going to these facilities is well spent.

Chairman Castellano stated Tilly Foster and the Golf Course have been considerably improved over the past ten (10) years. He stated both locations provide jobs in addition to being places for residents and visitors to enjoy. He expressed he believes they are a fantastic investment and that the feedback he receives from his constituents is very positive.

General Manager Katherine Hanrahand stated the new rent contract with Homestyle Caterers at Tilly Foster Farm has generated \$75,750 in rent. She stated there was a 6% increase that started on June 1, 2022. She stated the County receives \$3 per concert ticket. She stated with two (2) concert events so far, \$4,596 in revenue has been collected by the County. She stated in July there were two (2) concerts that had approximately 4,000 attendees. She stated the feedback from both of those concert events was very positive. She stated there are a few more concerts scheduled for August, she provided an overview. She also listed the other types of upcoming events. She stated the Eagles concert that was cancelled at Tilly Foster will be held at the Golf Course at a later date.

Legislator Sayegh stated the Seedling Sale Distribution was another event held at Tilly Foster. She stated this was a fabulous event.

Legislator Albano questioned how the parking fee factors into profits and if people can purchase in advance.

Manager Hanrahand stated parking fees are used to pay for the fire police, the security, and additional parking. She stated tickets can be bought online or at the door.

Legislator Sullivan stated Cornell Cooperative Extensions will be moving into a new facility at the farm to create a new educational learning space. He stated one of the buildings will be taken down and a brand-new structure will be built to house a public meeting space as well as classrooms and educational space. He stated the farm is moving in the right direction for sure. He stated he believes it to be a great asset to the County, the residents, and the visitors. He stated the business and its popularity continues to grow, it is a great place for people to go.

Legislator Montgomery questioned how the cash from parking fees is tracked.

Manager Hanrahand stated the Fire Police are paid in flat fees.

Homestyle Caterers, Al Ciuffetelli stated all the cash that comes in goes through a POS (Point Of Sale ) System. He stated a fixed rent is paid and goes up by a CPI each year.

Commissioner of Finance Carlin stated the contract with Homestyle Caterers specific to Tilly Foster Farm makes Homestyle Caterers the Lessee and the County the Lessor. He stated due to specific restrictions at the Golf Course that same contract cannot be implemented.

Legislator Nacerino thanked Manager Hanrahand for the job she has done overseeing the operations at Tilly Foster and the Golf Course. She stated her constituents are very happy to have these locations to enjoy right here in their County.

Legislator Sullivan thanked Manager Hanrahand and Al Ciuffetelli for doing a great job at both facilities and creating a welcoming community environment.

Legislator Montgomery questioned if the concerts were done by a production company.

Al Ciuffetelli stated he puts together the concerts himself. He stated he goes through management companies to book certain artists.

Legislator Montgomery questioned how many tickets were sold for the comedy show at Tilly Foster.

Al Ciuffetelli stated approximately 120.

Legislator Montgomery questioned how that large of people a group can gather there since the fire code allows for 99 people maximum.

Manager Hanrahand stated the amount has been increased through implementing a Fire Watch person. She explained a person who is not drinking is designated to oversee the event. She stated said person has the responsibility, if necessary, of notifying the people if there is a problem and that person calls 911.

Chairman Castellano facilitated further discussion on the matter of capacity at Tilly Foster.

Al Ciuffetelli stated he will adjust the number of people to meet maximum capacity limits.

Legislator Montgomery stated the maximum capacity was not posted in the building, there are no sprinkler systems, and the building was built above gas powered antique farm equipment. She stated public safety should be of the utmost importance.

Legislator Nacerino requested clarification on what Fire Watch is and when it is used.

Manager Hanrahand stated if the capacity exceeds the maximum limit a person is designated, who is not drinking, to be on watch to alert others of potential danger.

Legislator Montgomery stated she will verify with New York State if the fire code allows this.

Commissioner Carlin stated the vision of County Executive Mary Ellen Odell was to increase entertainment opportunities and Al Ciuffetelli and Katie Hanrahand have done a wonderful job of this.

Al Ciuffetelli stated when he first met with County Executive Odell she shared her vision with him. He stated he looks forward to growing the business even more moving forward.

Tourist Director Tracy Walsh stated we are getting really good coverage in Fairfield County and all five (boroughs). She stated people are coming to Putnam County and that is what we want.

Chairman Castellano stated he attended the Almost Queen concert. He stated it was a phenomenal evening starting with the weather, the performance and the overall experience. He stated he met many people he knew from Connecticut and Westchester who raved about the place and the event.

Legislator Albano stated he would like to also recognize Al Ciuffetelli. He reflected when the County took over the running of Tilly Foster and the exterior of the space looked great, but thankfully when the County did a structural review, many deficiencies were discovered and determined the space in that current state was useless. He stated over time and with smart financing, under the guidance of Commissioner of Finance Carlin, so much has been accomplished. He stated the renovations were made and the structural deficiencies rectified. He stated that he is very proud of what has been accomplished at Tilly Foster.

**Item #6 – Correspondence/County Auditor**

- a. **Sales Tax Report** – Duly Noted
- b. **Board In Revenue Report** – Duly Noted
- c. **OTB Report** - Duly Noted
- d. **Transfer/Revenue Report** – Duly Noted
- e. **2022 Contingency/Sub-Contingency Report** – Duly Noted

**Item #7 – Correspondence/ Commissioner of Finance**

- a. **Overtime/Temporary Report** – Duly Noted
- b. **Approval/ Budgetary Amendment 22A052/ Youth Bureau/ NYS Highway Safety Grant Award/ (Also Reviewed in Personnel)**

Chairman Castellano stated Budgetary Amendment 22A052 involves federal aid funds in the amount of \$99,161 going towards the great program that is run by the Putnam County Youth Court.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**c. Approval/ Budgetary Amendment 22A053/ Health Dept./ Changing to Patagonia Health for Processing & Recording Public Health-Based Records/ (Also Reviewed in Health)**

Chairman Castellano stated there will be zero (0) fiscal impact in 2022. He stated there will be a \$9,560 fiscal impact in 2023. He stated the need for the Patagonia Health program was explained at the July Health Meeting.

Commissioner Carlin concurred stating this is an insurance billing module that needs to be brought up to date.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**d. Approval/ Budgetary Amendment 22A054/ Finance/ Funding for County Wide Dept. Gasoline, Utilities, and Other Unforeseen Contingencies Through Year End/ (Also Reviewed in Physical)**

Chairman Castellano stated money will be moved around to assist in covering the high fuel expenses and transfer money into contingency.

Commissioner Carlin stated this is to combat all the inflationary pressures being faced. He stated this money can only be transferred through utility lines.

Chairman Castellano stated fund balance is being used for this.

Legislator Nacerino stated the concern is what the impact on the budget is going to be when numbers have to be projected.

Commissioner Carlin stated it is a concern that will be up next year. He stated hopefully revenues going up will offset this. He stated he knows the question was raised if the ARPA funds could be used for this cost. He stated the ARPA funds have been allocated. He stated a decision would need to be made to take ARPA funding from a designated project.

Chairman Castellano stated there is a potential that some of the ARPA funds will be returned if some of the projects do not use the total allotted amount.

Commissioner Carlin stated that is correct, if there are ARPA funds that come back in the general replacement category.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.



**e. Approval/ Budgetary Amendment 22A055/ Sheriff's Dept./ Marine Patrol- State Aid Navigation Grant/ (Also Reviewed in Protective)**

Chairman Castellano stated the State will pay the Town of Carmel directly as well as the New York State Parks Department.

Commissioner Carlin stated it is much simpler for the two (2) bills to be separate.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**f. Approval/ Budgetary Transfer 22T125/ District Attorney/ Increase Starting Asst. District Attorney Salary/ (Also reviewed in Personnel)**

Chairman Castellano stated District Attorney Robert Tendy requested the pay rate be increased to find someone to fill a necessary position.

Commissioner Carlin stated this is a very reasonable decision.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**g. Approval/ Budgetary Transfer 22T129/ IT/GIS/ Creation of GIS/IT Program Specialist Position/ (Also Reviewed in Personnel)**

Chairman Castellano stated this will have a fiscal impact of \$39,801 out of contingency in 2022. He stated the salary will be about \$60,235 for a full year in 2023. He stated as presented at the July Personnel Meeting, this is a much needed position.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**h. Approval/ Budgetary Transfer 22T138/ Bureau Emergency Svcs/ Fund Overtime Line Which is Deleted Due to Changes in BES Dispatch Center/ (Also Reviewed in Personnel)**

Chairman Castellano stated \$118,415 will be moved out of contingency to cover overtime in the BES. He stated this should cover the department's overtime to the end of 2022.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**i. Approval/ Budgetary Transfer 22T139/ Bureau Emergency Svcs/ Temporary Radio Systems Coordinator Position to Complete Final Stages of Radio Project (Also Reviewed in Personnel)**

Chairman Castellano stated \$31,003 will be transferred to cover the cost. There is zero (0) fiscal impact for this year.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**j. Approval/ Budgetary Transfer 22T143/ Sheriff's Dept./ Funding for Leased Vehicles in the Narcotics Division/ (Also Reviewed in Protective)**

Chairman Castellano stated \$24,000 that was in sub-contingency will be used for this cost. He stated in his conversation with the Sheriff, he believes this will result in a savings for the County's taxpayers moving forward. He stated this is a new idea being implement for the Sheriff's Department, hopefully it will result in a savings. He stated it will be closely tracked.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #8 – Approval/ Fund Transfer 22T126/ Bureau Emergency Svcs/ Three (3) Audio Feeds to New Consoles and Upgrade 911 Center Video Wall/ (Also Reviewed in Protective)**

Chairman Castellano stated \$10,700 will be moved around to cover the cost and there is zero (0) fiscal impact. He stated it will result in improvements to the County's 911 Center.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #9 – Approval/ Fund Transfer 22T127/ Bureau Emergency Svcs/ Upgrade 911 Center Video Wall/ (Also Reviewed in Protective)**

Chairman Castellano stated \$36,000 will be allocated. He stated again it will improve the County's 911 Call Center.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #10 – FYI/ Fund Transfer 22T130/ Bureau Emergency Svcs/ Additional Funds for 911 Dispatch Center Overtime/ (Also Reviewed in Protective)**

Chairman Castellano stated \$20,000 will be used to cover the overtime cost until the end of the year. He stated there will be zero (0) fiscal impact.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #11 - Approval/ Child Advocacy Center/ Application Renewal - Office of Victim Services Grant**

Commissioner of Social Services, Mental Health & the Youth Bureau Mike Piazza stated the Legislature is the only State Agency that requires the approval this contract before it can be set up. He stated they were just informed by the NYS Office of Victim Services (OVS) that the numbers will be slightly lower than what is in the resolution.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #12 – Other Business**

**a. Approval/ Property Acquisitions Empire State Trail Access/ Commissioner of Highways & Facilities Fred Pena (Also Reviewed in Physical)**

Chairman Castellano made a motion to Waive the Rules and Accept Other Business; Seconded by Legislator Albano. All in favor.

Chairman Castellano stated this recently came to the Legislature and addressed at the Physical Services Meeting. He stated it is an opportunity to improve parking for access to the Empire State Trail Bike Path. He stated it is in the amount of \$9,400. He stated it was reported that this will make it a safer environment to get onto the bike path at said area.

Chairman Albano stated this is for a permanent easement for over an acre of property and a temporary easement so the work can be done. He stated he is in support of this request.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**b. Discussion/ Collective Bargaining Matters/Personnel Director Paul Eldridge**

Chairman Castellano made a motion to Waive the Rules and Accept Other Business; Seconded by Legislator Albano. All in favor.

Chairman Castellano stated that Director Eldridge has stated this discussion would need to be had in Executive Session.

**At 7:43p.m.**, Chairman Castellano made a motion to go into Executive Session to Discuss Collective Bargaining Matter; Seconded by Legislator Albano. All in favor.

**At 7:59p.m.**, Chairman Castellano made a motion to come out of Executive Session; Seconded by Legislator Albano. All in favor.

Chairman Castellano stated no action was taken in Executive Session.

### **Item #13 – Adjournment**

There being no further business, at 8:00p.m. Chairman Castellano made a motion to adjourn; Seconded by Legislator Albano. All in favor.

Respectfully submitted by Legislative Interns, Eden Barone and Tanya Ramirez