

**REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
HELD VIA AUDIO WEBINAR PURSUANT TO TEMPORARY EMERGENCY ORDERS**

Tuesday February 2, 2021 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairwoman Addonizio who led in the Pledge of Allegiance and Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Nacerino, Albano, Jonke, Castellano, Sayegh, Sullivan and Chairwoman Addonizio were present. Also present was Legislative Counsel Firriolo.

Item #4 – Approval of Minutes – Regular Meeting – December 1, 2020
Year End Meeting – December 17, 2020
Organizational Meeting – January 5, 2021

The minutes were approved as submitted.

Item #5 – Correspondence
a) County Auditor

There was no activity during this reporting period.

Item #6 – Pre-filed resolutions:

**AUDIT & ADMINISTRATION COMMITTEE
(Chairman Castellano, Legislators Albano & Gouldman)**

Item #6a - Approval/ Budgetary Amendment (21A001)/ Social Services/ Crime Victim Assistance Program/ Child Advocacy Center was next. Chairwoman Addonizio recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Albano & Gouldman, Legislator Castellano moved the following:

RESOLUTION #28

APPROVAL/ BUDGETARY AMENDMENT/ SOCIAL SERVICES/ CRIME VICTIM ASSISTANCE PROGRAM/ CHILD ADVOCACY CENTER

WHEREAS, by Resolution #203 of 2019, the Putnam County Legislature approved and authorized the three (3) year renewal option for the current Victim Assistance Program grant for the period of October 1, 2019 through September 30, 2022; and

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (21A001) to amend the 2021 Social Services Budget to include Other than Personal Costs funded in accordance with the contract awarded to the Child Advocacy Center for the period of October 1, 2020 through September 30, 2021; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it

RESOLVED, that that following fund transfer be made:

Increase Estimated Revenues:
 22071000 446131 OEOP Crime Victim – Crime Victim Bd 44,342

Increase Appropriations:
 22071000 OEOP Crime Victim

52110	Furniture & Furnishings	2,818
52130	Computer Equipment	1,210
52180	Other Equipment	3,500
52650	Motor Vehicle	27,837
54310	Office Supplies	1,000
54646	Contracts	337
54710	Building Maintenance/Repairs	8,001
55370	Chargeback Automotive	700
55371	Chargeback Gasoline	1,200
55870	Chargeback Auto All Cty Vehicle	200
		46,803

Decrease Appropriations:
 22071000 OEOP Crime Victim

54640	Education/Training	2,461
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2021 Fiscal Impact – 0 –
 2022 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6b - Approval/ Fund Transfer (20T106)/ Sheriff’s Department/ Automated License Plate Readers (ALPR) was next. On behalf of the members of the Audit & Administration Committee, Legislators Albano and Gouldman, Legislator Castellano moved the following:

Legislator Sullivan explained that he was happy to get to this point after a comprehensive ALPR policy was created that everyone was comfortable with, including the Sheriff. He stated that it was a worthwhile endeavor, making sure we got things right and now that we have, we are happy to release the funds to purchase the ALPRs.

Legislator Sayegh stated that she was happy to release the funding for the ALPRs. She explained that we need to protect our citizens and provide the best technology available for law enforcement.

Chairwoman Addonizio stated that she is also happy to see this move forward.

RESOLUTION #29

APPROVAL/ FUND TRANSFER/ SHERIFF’S DEPARTMENT/ AUTOMATED LICENSE PLATE READERS (ALPR)

WHEREAS, the Putnam County Sheriff has requested a fund transfer (20T106) to transfer funds designated for Automated License Plate Readers from Subcontingency into Equipment Over \$5,000 line within Communications; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it RESOLVED, that the following fund transfer be made:

Decrease:		
10199000 54986	Subcontingency – Sheriff	15,000
Increase:		
13311000 52680	Equipment over \$5,000	15,000
	2020 Fiscal Impact – 0 –	
	2021 Fiscal Impact – 0 –	

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6c - Approval/ Fund Transfer (21T002)/ Social Services/ Overtime was next. On behalf of the members of the Audit & Administration Committee, Legislators Albano and Gouldman, Legislator Castellano moved the following:

RESOLUTION #30

APPROVAL/ FUND TRANSFER / SOCIAL SERVICES/ OVERTIME

WHEREAS, the Commissioner of Social Services has requested a fund transfer (21T002) to cover overtime costs for Probation Officers to conduct curfew checks for Putnam County’s Supervision and Treatment Services for Juveniles Program (STSJP) plan for the Program Year 2020-2021, October 1, 2020 to September 30, 2021; and

WHEREAS, Putnam County is eligible to receive 62% State reimbursement for STSJP expenditures up to the capped STSJP allocation amount; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that that following fund transfer be made:

Decrease:		
10612300 54989	Misc	22,500
Increase:		
10612300 51093	Overtime	20,900
10612300 58002	Social Security	<u>1,600</u>
		22,500

2021 Fiscal Impact – 0 –
2022 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6d – Authorizing/ New York Liquid Asset Fund (NYLAF)/ Amend Definition of Investment Consultant & Marketing Agreement was next. On behalf of the members of

the Audit & Administration Committee, Legislators Albano and Gouldman, Legislator Castellano moved the following:

RESOLUTION #31

AUTHORIZING/ NEW YORK LIQUID ASSET FUND (NYLAF) / AMEND DEFINITION OF INVESTMENT CONSULTANT & MARKETING AGREEMENT

WHEREAS, Putnam County is a Participant in the New York Liquid Asset Fund (“NYLAF”), as defined in a Municipal Cooperation Agreement, as amended and restated as of August 1, 2019 (the “Agreement”); and

WHEREAS, the Governing Board of NYLAF (the “Governing Board”) wishes to amend the definition of Investment Consultant and Marketing Agreement to be PMA Asset Management, LLC and PMA Securities, LLC, respectively; and

WHEREAS, the Governing Board has adopted a resolution on November 19, 2020 to effect such change and seeks approval of each Participant; and

WHEREAS, pursuant to Section 13.1 of the Agreement, each Participant has 60 days from the date of the adoption of the Governing Board’s resolution authorizing the proposed change by the Governing Board to approve the proposed amendment; and

WHEREAS, (A) a Participant shall be deemed to have given notice of approval of the proposed amendment if it has theretofore delivered to the Governing Board an executed counterpart of the proposed amendment and a certificate, in a form acceptable to the Governing Board, to the effect that: (i) such Participant has held any necessary public hearings, conducted any necessary referenda and obtained any necessary consents of governmental agencies; (ii) the proposed amendment has been approved by a majority vote of the voting strength of such Participant’s governing body; and (iii) such Participant has satisfied any other requirements applicable to its making contracts; or (B) a Participant shall be deemed to have given notice pursuant to the provisions of Section 7.2 hereof of its intent to withdraw from the Agreement;

NOW, THEREFORE, BE IT:

RESOLVED, that the Putnam County Legislature approves the following:

(a) the Definitions set forth in Article I of the Agreement shall be amended as follows: “Investment Consultant” means PMA Asset Management, LLC, or such other Person who shall be acceptable to the Governing Board.

“Marketing Agent” means PMA Securities LLC, or any other Person or Persons appointed or employed or contracted by the Governing Board pursuant to Sections 4.2 and 10.2 hereof.

“Services and Marketing Agreement” means any agreement entered into with respect to any of the Portfolios by the Governing Board with the Marketing Agent pursuant to this Agreement in connection with the execution of securities transactions and the delivery of securities.

(b) any other references in the Agreement to RBC Global Asset Management (U.S.), Inc. (RBC GAM-US) or RBC Capital Markets, LLC in the Agreement now be amended to read “PMA Asset Management, LLC” or PMA Securities LLC;” and be it further

RESOLVED, that (i) no other public hearing, necessary referenda or governmental consents are necessary for the Putnam County Legislature to approve the amendment set forth above and there are no additional requirements of the Putnam County Legislature in connection with such approval and (ii) Putnam County has satisfied all

other requirements applicable to its making contracts in connection with its role as Participant; and be it further

RESOLVED, that adoption of this resolution by the Putnam County Legislature and its certification by the Clerk shall serve as (i) evidence of the approval of the amendment by majority of the Board, (ii) the executed counterpart of the proposed amendment, and (iii) the certificate required by Section 13.1(c) of the Agreement, and shall constitute Participant approval of the amendment requested by the Governing Board.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6e – Approval/ Revised/ Putnam County Fiscal Policy and Procedures Manual was next. On behalf of the members of the Audit & Administration Committee, Legislators Albano and Gouldman, Legislator Castellano moved the following:

Legislator Montgomery stated, as she mentioned during the Audit Committee meeting, in the future she believed policies like this should be shared with our Department Heads as a point of open communication. She stated that this is a policy that would affect them. She hoped that this new policy would be shared with the Department Heads.

RESOLUTION #32

APPROVAL/ REVISED/ PUTNAM COUNTY FISCAL POLICY AND PROCEDURES MANUAL

WHEREAS, over the years and by various Resolutions, the Putnam County Legislature has adopted policies and procedures regarding travel policies, purchasing procedures and other fiscal policies and procedures; and

WHEREAS, the Putnam County Audit Department consolidated the various resolutions into a Putnam County Fiscal Policy and Procedures Manual dated November 2005 which was approved by Resolution #301 of 2005; and

WHEREAS, further resolutions made changes to the Putnam County Fiscal Policy and Procedures Manual after 2005 and new proposals have also been considered; and

WHEREAS, the Audit & Administration Committee has reviewed and approved the revised Putnam County Fiscal Policy and Procedures Manual as submitted to the Legislature on January 19, 2021; now therefore be it

RESOLVED, that the Putnam County Legislature hereby adopts the Putnam County Fiscal Policy and Procedures Manual prepared by the Putnam County Audit Department as submitted to the Legislature on January 19, 2021, and as adopted in the form attached hereto; and be it further

RESOLVED, except to the extent inapplicable due to requirements, procedures, or laws specific to each department, the failure to adhere to the terms of the Putnam County Fiscal Policy and Procedures Manual will result in rejection of any request for payment or transfer of the funds of Putnam County; and be it further

RESOLVED, that any policies or procedures inconsistent with this Manual are hereby superseded.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6f – Approval/ Grant Application/ Bureau of Emergency Services/ 2020-21 Hazardous Materials Emergency Preparedness (HMEP) Grant Program was next. On

behalf of the members of the Audit & Administration Committee, Legislators Albano and Gouldman, Legislator Castellano moved the following:

Legislator Montgomery explained that the grant has already been submitted. She explained that it would be good for the Legislature to receive the executive summary and details of what is being applied for instead of just receiving a blank grant application as backup. She asked if this information could be requested of the departments applying for grants in the future.

Legislator Sullivan stated that he was not sure what Legislator Montgomery was asking for.

Legislator Montgomery clarified that the Legislature is approving a grant application and the application is blank. She stated that usually when applying for a grant there are details provided on what the plan is for the anticipated funds received if the grant is awarded. She stated that there are no details on the application we have in front of us. She stated that in the future she would like to see the details of what they are applying for. She provided examples of what an executive summary would detail on the application.

Legislator Castellano stated that time was of the essence and the Bureau of Emergency Services was letting us know that they applied for the grant. He stated that if we are awarded the grant funding it would be voted on again and we can get answers to Legislator Montgomery's questions at that point. He stated that the funds could always be turned down. He stated that right now we are in the application process and he hoped that Putnam County would receive the funding to best serve the taxpayers.

Legislator Sullivan stated, as Legislator Castellano said, this is a two (2) step process. He explained that tonight we are just giving permission to apply for the grant. He explained that the next step would be when they receive the information back, they will come back to the Legislature for final permission of it and we would approve it. He wanted to make sure that everyone knew the process we were discussing.

Legislator Sayegh stated that, as someone who has applied for grants before, grant applications do have specific guidelines for what they can be used for and what you can apply for. She believed that some of that information is probably listed in the grant application that was attached to our backup. She stated, as Legislators Castellano and Sullivan previously discussed, once the application comes back, we can look at the executive summary to see exactly what Putnam County will be using the funds for. She stated that she understands what Legislator Montgomery is requesting. She stated that it is a one (1) page brief and she agreed that it would be a good thing to see. However, she believed that at this point in the process it was not prudent especially since time is of the essence.

Legislator Nacerino concurred. She explained that the funds are not awarded unless it meets all the specific guidelines that are specified in the application. She stated that this is just the ability to move it forward and she hoped that Putnam County would be awarded the funding.

Legislator Montgomery believed that Deputy Commissioner of Emergency Services, Robert Lipton stated at the Audit Committee meeting that the grant has already been submitted. She stated that she was just requesting a copy of what was submitted. She

stated that the application in front of us is blank and that was the reason why she was looking for the details. She believed that the Legislature should know what the specifics were before being released to a Federal agency.

RESOLUTION #33

APPROVAL/ GRANT APPLICATION/ BUREAU OF EMERGENCY SERVICES/ 2020-21 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) GRANT PROGRAM

WHEREAS, the Bureau of Emergency Services has requested permission to apply for grant funding for the 2020-21 local Planning & Training grant under the New York State Division of Homeland Security and Emergency Services “Hazardous Materials Emergency Preparedness Grant” program; and

WHEREAS, each County is being offered \$5,172 under this grant program; and

WHEREAS, applications for this grant are due January 14, 2021; and

WHEREAS, this grant requires a 20% match by the County which will be met with in-kind services; and

WHEREAS, the Audit & Administration Committee has reviewed and approved of this request; now therefore be it

RESOLVED, that the Bureau of Emergency Services is authorized to apply for a 2020-21 grant in the amount of \$5,172 from the New York State Division of Homeland Security and Emergency Services under its 2020-21 Hazardous Materials Emergency Preparedness (HMEP) Grant program.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #7 - Other Business.

Chairwoman Addonizio made a motion to accept other business Item #7a on the agenda; seconded by Legislator Castellano. By Roll Call Vote: All Ayes. Carried Unanimously.

Item #7a - Approval/ Continue the Veterans’ Service Medal Advisory Panel Through 2021 was next. Chairwoman Addonizio requested Legislator Castellano to discuss this item.

Legislator Castellano stated that there are seven (7) members on the Veterans’ Service Medal Advisory Panel who would like to continue this Panel for 2021. He stated that there were a few events planned for 2020, however, due to COVID-19 they were unable to schedule those events. He stated that they have 237 medals available of the original 400 that they purchased. He stated that they have 156 approved applicants that they are looking forward to presenting medals to in the near future when the pandemic passes. He stated that there would then be 81 remaining medals available if any other Putnam County Veteran would like to apply. He stated that there is information available at the Putnam County Joint Veterans Council and the Putnam County Legislature’s office. He stated that there is also a Facebook page. He stated that if anyone knows of any Veteran that would like an application, please reach out to the County Clerk’s office, the Legislature’s office, or himself.

Chairwoman Addonizio made a motion to move the following; seconded by Legislator Albano.

RESOLUTION #34

APPROVAL/CONTINUE THE VETERANS' SERVICE MEDAL ADVISORY PANEL THROUGH 2021

WHEREAS, Resolution # 254 of 2017, enacted by the Legislature on December 6, 2017, and approved by the County Executive on December 12, 2017, established the Putnam County Veterans' Service Medal Advisory Panel (the "Panel"); and

WHEREAS, said resolution provided that unless extended by subsequent resolution, the Panel shall be dissolved and terminate all activity on October 1, 2018; and

WHEREAS, Resolution # 30 of 2019, enacted by the Legislature on January 8, 2019, and approved by the County Executive on January 10, 2019, recognized that Panel had made significant progress toward providing information and recommendations to enable the Putnam County Legislature to set criteria and procedures for the award of, and the design for, a new Putnam County Service Medal; and said resolution extended the Panel's time to complete this important work to honor Putnam County's veterans through December 31, 2019, unless extended by subsequent resolution; and

WHEREAS, in 2019, the Panel recommended the design, and was authorized by the Legislature to begin production, of the Putnam County Service Medal, and

WHEREAS, in 2019, the Panel issued over 200 Putnam County Service Medals to eligible veterans; and

WHEREAS, Resolution # 299 of 2019 extended the Panel throughout the year 2020; and

WHEREAS, the Panel has additional medals on hand that are available to award to eligible veterans; and

WHEREAS, the Panel wishes to continue to solicit and consider additional applications from, and award medals to, eligible veterans throughout the year 2021; now therefore be it

RESOLVED, that the Putnam County Veterans' Service Medal Advisory Panel shall be continued, and unless extended by subsequent resolution, the panel shall be dissolved and terminate all activity on December 31, 2021, on which date the panel shall deposit all records of its proceedings with the Clerk of the Legislature.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #8 – Recognition of Legislators

Legislator Sayegh honored the memory of her friend and constituent, Yvonne Rustico. She stated that she was an active member of our community and will be greatly missed.

Legislator Gouldman stated that we have all gone through a major snowstorm in the last few days and he would like to thank our local and County Highway Departments, and the emergency responders for doing a wonderful job. He stated that they are the backbone of the County.

Legislator Albano explained that he had contacted NYSEG a couple of times regarding tree issues that he saw as potential problems. He stated that they had responded to his requests and it was fantastic that during this storm there were no outages.

Legislator Montgomery stated that Committee Assignments have been made and she was surprised that she was removed from a Committee she served on last year. She explained that it was unfortunate that for the third year in a row her requests to be on

certain committees based on her expertise were not considered. She stated that she had great skills that could be of service such as; emergency response preparedness and in the medical field as and EMT and dispatcher. She explained that the Legislature is here in service of the people of Putnam County and they deserve our best every day to run the County government efficiently, effectively, and transparently. She stated that she had goals for this year, and she hoped her colleagues would join her in seeing them to fruition as they would benefit our constituents, the people we have all taken an oath to serve. She explained some of her goals such as; holding video Legislative meetings allowing the public to see and participate in their County government, pass legislation to put caps on restaurant delivery fees from online companies, support our Health Department in getting vaccinations to our residents with mobile vaccination units, help Cold Spring and Philipstown in dealing with public health and safety issues with the upcoming return of peak visitors season, discuss the Human Rights Commission and jump start our dormant Climate Smart Initiative.

Legislator Sullivan stated that we have received good news from the New York State Department of Health that Putnam County will be receiving 300 doses of the Moderna COVID-19 vaccine.

Legislator Jonke stated that Putnam County has 100,000 residents and he has heard from many senior citizens who are having a difficult time scheduling trying to schedule a COVID-19 vaccination appointment. He stated that it is a reflection on the State of New York and the poor roll out of the vaccinations. He hoped that next month we are in a better situation than we have today.

Legislator Sullivan concurred. He explained that Albany is doing a poor job in allocating and getting these vaccines out to our residents in a timely manner, jeopardizing their health in the process.

Chairwoman Addonizio thanked our dedicated County workers, local highway crews, and the Putnam County Incident Command Center. She stated that they were out on the roads Sunday night in preparation for the storm. She stated that February 1st is the start of Black History Month and on February 1, 1865 Abraham Lincoln signed a resolution which became the 13th Amendment to the Constitution which abolished slavery.

There being no further business, at 7:35 P.M., Chairwoman Addonizio made a motion to adjourn; seconded by Legislator Albano. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.